



User Guide

Version 1.5

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About PricePro

Backed by the power of OPIS's renowned database of nearly 135,000 retail fuel stations comes PricePro, a brand new, web-based system that allows you to:

- Get real-time competitor fuel prices throughout the day.
- Set rules for monitoring how you want your station(s) priced against competitors.
- React instantly from alerts that tell you when your rules are violated.
- Compare competitor historical prices back to January 1, 2012.

Methodology

Every day, OPIS captures station-specific retail gasoline and diesel prices for up to 135,000 gas stations throughout the United States and Canada. Through exclusive relationships with credit card companies, direct feeds from fuel retailers, and an exclusive data partnership with GasBuddy and its user-input prices from over 60 million downloads of the GasBuddy mobile app, OPIS is able to provide the most comprehensive and accurate pump prices in the industry.



Definitions

PRICE TYPES

- **Lowest** – If there are multiple prices for the same grade of fuel due to discounts (ex. Cash) then the lowest price is shown
- **Cash** – Display prices that we know are cash; if there's no cash discount, then there's no price
- **Standard** – Typical methodology; most recent credit price
- **GasBuddy Only** – Uses only user-input data from GasBuddy mobile and web sources
- **Credit Only** – Uses only electronic data sources from fleet card swipes
- **Combined Sources** – Uses all types of data available, including both GasBuddy and Credit Card sources



Getting Started

<http://app.opispricepro.com>

Welcome to PricePro, your tool for station-by-station analytics. Once you login, the first thing you will see is a complete list of your stations:

KLu@opisnet.com

Logout

OPIS PricePro **OVERVIEW** | STATION ANALYZER | STATION MANAGEMENT | RULES | MORE ▼

Overview

Station List: All Stations

Create New List

Advanced Search

All Stations

A list of all stations for the organization

Alert Status ▲	Station	City	State	Updated	Regular-Lowest Price	Margin	
▶ High	#1 American Oil 3100 Brookdale Dr & Xerxes Ave N	Brooklyn Park	MN	Aug 6, 3:50 PM	\$2.49 ⁹ 5.7 hours ago	28.6c	analyze
▶ Medium	#2 American Oil 6950 Brooklyn Blvd & 70th Ave N	Brooklyn Center	MN	Aug 6, 7:20 AM	\$2.49 ⁹ 22 mins ago	31.1c	analyze
--	#3 American Oil 7525 Brooklyn Blvd & Unity Ave N	Brooklyn Park	MN	Aug 6, 3:50 PM	\$2.59 ⁹ 31 mins ago	41.1c	analyze
--	#4 American Oil 24-A Montgomery Village Ave near Russell Ave	Gaithersburg	MD	Aug 6, 3:50 PM	\$2.69 ⁹ 7.2 hours ago	38.8c	analyze
--	#5 American Oil 600 Quince Orchard Rd & Clopper Rd	Gaithersburg	MD	Aug 6, 3:50 PM	\$2.74 ⁹ 49 mins ago	44.1c	analyze
--	#6 American Oil 5410 Lakeland Ave N & Wilshire Blvd	Crystal	MN	Aug 6, 3:50 PM	\$2.43 ⁹ 89 mins ago	22.6c	analyze
--	#7 American Oil 12175 Darnestown Rd & Quince Orchard Rd	Gaithersburg	MD	Aug 6, 3:50 PM	\$2.79 ⁹  1.7 hours ago	51.4c	analyze

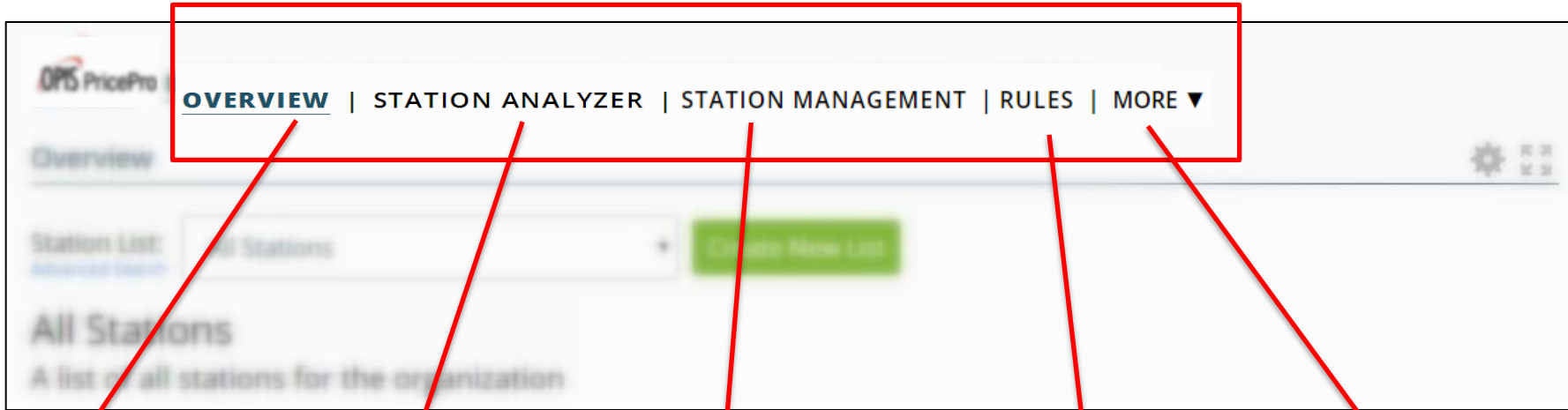
OPIS PricePro

Hitting the gear icon will allow you to choose either 'Real-Time Prices' or our 'Suggested Prices' that will satisfy as many of your existing pricing rules as we can. You can also set what fuel type and price type to showcase on the Overview screen.

The 'Margin' column is only displayed for users who have permission to use and view costs. This will provide an at-a-glance look at how your stations are currently performing based on either the purchase information you enter, or if that is unavailable the OPIS implied cost.

Main Menu Bar

The main menu bar is located at the top of the page:



Overview:

The default screen; shows your list of stations

Station Analyzer:

Where you choose a particular station and compare it to competitors

Station Management:

Create competitor lists for each of your stores; create multiple lists for the same store if user wants to monitor multiple groups of competitors

Rules:

Create rules based on competitor pricing in relation to your station, or competitor price moves; set alerts to be notified when rules are broken

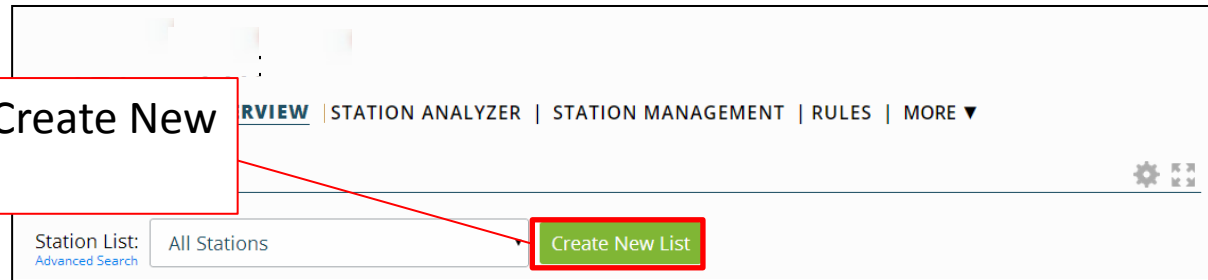
More:

Options for adjusting users and contact lists, a help feature, and customizing settings

Overview: Setting Up Station Lists

Station lists allow you to group certain stations together by creating subsets of all of your organization's settings, pertaining to individual users. Larger chains will have many managers responsible for certain regions, while smaller chains will only have need for one or two station lists

1. Click on “Create New List”



2. Name your list anything. *In this example, we want a station list with only stores in Minnesota so we've named it “Minnesota Stores”*

3. Allow access to the list for yourself only, your whole organization of employees, or another user

4. Describe the station list

5. If you'd like this to be your main default list used, check the box next to “Yes” – otherwise, leave it unchecked

6. Click the “Next” button

A screenshot of a 'Create Station List' form. It has a title bar 'Create Station List' with a close button. The form contains several fields: 'List Name:' with the value 'Minnesota Stores'; 'Create For:' with a dropdown menu showing 'Myself'; 'Description:' with the value 'Sites in the state of Minnesota'; and a checkbox labeled 'Make this the default station list?' which is currently unchecked. At the bottom right, there are two buttons: 'Cancel' (red) and 'Next' (green). Red arrows point from the numbered instructions to the corresponding fields in the form: from instruction 2 to the 'List Name' field, from instruction 3 to the 'Create For' dropdown, from instruction 4 to the 'Description' field, from instruction 5 to the 'Make this the default station list?' checkbox, and from instruction 6 to the 'Next' button.

Overview: Setting Up Station Lists

To add a station to the list, simply check the box next to the stores you want to add.
You can also filter the stations by city, state/province, or by stores already on a different station list

In the example below, we wanted only Minnesota stations on the list so we filtered by “State/Province” then selected “MN” - now, only the sites in that state appear so we can hit “Select All” to add them

The screenshot shows a web interface titled "Create Station List". At the top, there's a filter section with the text "Filter stations by:" followed by two dropdown menus. The first dropdown is set to "State/Province" and the second is set to "MN". Below the filter, there are two buttons: "Select All" (green) and "Select None" (red). To the right of these buttons, it says "4 stations currently selected". Below this, there are two columns of station information. The left column has a light blue background and contains four rows of station data, each with a checked checkbox. The right column has a white background and contains the same four rows of station data, each with a red 'x' button. At the bottom right of the interface, there are three buttons: "Cancel" (red), "Back" (blue), and "Save List" (green). A red arrow points from the "Save List" button to a text box at the bottom of the slide.

Station ID	Station Name	Address
#1	American Oil (Brooklyn Park)	3100 Brookdale Dr & Xerxes Ave N
#2	American Oil (Brooklyn Center)	6950 Brooklyn Blvd & 70th Ave N
#3	American Oil (Brooklyn Park)	7525 Brooklyn Blvd & Unity Ave N
#6	American Oil (Crystal)	5410 Lakeland Ave N & Wilshire Blvd

Once you have selected all the stations you want, hit “Save List”

Overview: Setting Up Station Lists

Your station list will now be accessible from the drop-down menu on the Overview home page. Your default list will always display, however you can toggle between other station lists as needed

Once you have selected your list, you will have the option of adding or removing stations by using the "Edit Current List" button

You can also delete a station list entirely by hitting the "Delete Current List" button

The screenshot shows the OPIS PricePro Overview page. The navigation bar includes links for OVERVIEW, STATION ANALYZER, STATION MANAGEMENT, RULES, and MORE. The Overview section features a Station List dropdown menu, a Create New List button, an Edit Current List button, and a Delete Current List button. The Station List dropdown menu is open, showing a list of station lists including Minnesota Stores, Maryland Stores, Test, American Oil 22, All Stations, John Smith, John's Stations, and Minnesota Stores. The table below displays station data with columns for City, State, Updated, Price, and Margin.

City	State	Updated	Price	Margin
Brooklyn Center	MN	Aug 6, 7:20 AM	\$2.49 ⁹ 28 mins ago	31.1c analyze
Brooklyn Park	MN	Aug 6, 3:56 PM	\$2.49 ⁹ 3 mins ago	28.6c analyze
Brooklyn Park	MN	Aug 6, 3:56 PM	\$2.59 ⁹ 37 mins ago	41.1c analyze
Crystal	MN	Aug 6, 3:56 PM	\$2.43 ⁹ 95 mins ago	22.6c analyze

Overview: Current Prices

View your stores' prices as well as update them or report wrong pricing information

Overview

Station List: Minnesota Stores

Create New List

Edit Current List

Delete Current List

Minnesota Stores

Sites in the state of Minnesota

Alert Status	Station	City	State	Updated	Price	Margin		
--	#1 Ar 3100 Brookda	Current Prices				\$2.20 ⁹ 3.4 hours ago	19.0c analyze	
▶ Medium	#2 Ar 6950 Brookly	Regular	Midgrade	Premium	Diesel	\$2.39 ⁹ 25 mins ago	39.5c analyze	
--	#3 Ar 7525 Brookly	GasBuddy Standard	\$2.19 ⁹ 5.6 hours ago	\$2.19 ⁹ 5.6 hours ago	\$2.51 ⁹ 5.6 hours ago	\$2.59 ⁹ 5.6 hours ago	\$2.39 ⁹ 23 mins ago	39.5c analyze
--	#6 Ar 5410 Lakeland	Credit Card Swipe Standard	\$2.20 ⁹ 3.4 hours ago	--	--	\$2.59 ⁹ 19 hours ago	\$2.39 ⁹ 38 mins ago	38.0c analyze
		American Oil 22 Standard	--	--	--	--		
Update #1 American Oil Prices Report Bad Prices								

Click on the price of one of your stations to view the current prices by grade and source. You can update the prices or report wrongly entered pricing information

Overview: Update/Suggested Prices

Update your stores' prices as well as view suggested prices based off the rules you have created (Pages 33-50)

Enter #1 American Oil Prices

		current	suggested		new		margin	change
	Regular Standard	\$2.20 ⁹ 3.5 hours ago	\$2.20 ⁹ Use	-	2.20	+	+19.0c	0.0c
	Midgrade Standard	\$2.19 ⁹ 5.8 hours ago	\$2.19 ⁹ Use	-	2.19	+	-1.6c	0.0c
	Premium Standard	\$2.51 ⁹ 5.8 hours ago	\$2.51 ⁹ Use	-	2.51	+	+8.7c	0.0c
	Diesel Standard	\$2.59 ⁹ 5.8 hours ago	\$2.59 ⁹ Use	-	2.59	+	+31.4c	0.0c
	Regular Cash	--	Would you like to enable regular-cash prices for this station?					
	Midgrade Cash	--	Would you like to enable midgrade-cash prices for this station?					
	Premium Cash	--	Would you like to enable premium-cash prices for this station?					
	Diesel Cash	--	Would you like to enable diesel-cash prices for this station?					

[Attach Comment](#)

Cancel

Submit

We will suggest the smallest possible price move that satisfies the rules you have created for this station in PricePro.

In this example, the user's current prices satisfy the rules for this station, so no price move is suggested.

Overview: Report Bad Prices

Report wrong pricing information for your own stations

Overview

Station List: Minnesota Stores

Create New List

Edit Current List

Delete Current List

Minnesota Stores

Sites in the state of Minnesota

Alert Status ▲	Station	City	State	Updated	Price	Margin	
▼ Medium	#2 A 6950 Brook				\$2.39 ⁹ 38 mins ago	39.5c	analyze
	#1 A 3100 Brook						
--							
	#3 A 7525 Brook						
--							
	#6 A 5410 Lakeland Ave N & Wilshire Blvd						
--							

Select the prices below that are incorrect

	Regular	Midgrade	Premium	Diesel
GasBuddy Standard	\$2.39 ⁹ ▶ 40 mins ago	--	--	\$2.59 ⁹ ▶ 4.7 hours ago
Credit Card Swipe Standard	\$2.19 ⁹ ▶ 4.9 hours ago	--	\$2.59 ⁹ ▶ 22 hours ago	\$2.56 ⁹ ▶ 46 hours ago
American Oil 22 Standard	--	--	--	--

Cancel | Submit

When you click "Report Bad Prices", select the incorrect prices and hit submit

Station Management

View statistics of your stores' competitors by going to the station management screen

OPIS PricePro OVERVIEW | STATION ANALYZER | **STATION MANAGEMENT** | RULES | MORE ▼

Station Management

#1 American Oil



3100 Brookdale Dr & Xerxes Ave N
Brooklyn Park, MN 55443
Ph: 763-566-5102
[Choose a different station](#)

Competitor Summary

- 82 competitors within 5 miles
- 263 competitors within 10 miles
- 805 competitors within 25 miles

Competitor List: No Lists Created [Create New List](#)

Your Price: **\$1.999**

You can select particular competitor stations you'd like to view for your station by hitting "Create New List"

The competitor summary will show you how many competitors are within a 5, 10, and 25 mile radius of your store

Station Management: Setting Up Competitor Lists

Creating competitor lists allows you to closely monitor selected stores' pricing. Pick and choose the most important competitors for each of your stores

1. Name your list anything. *In this example, we want competitor stations within a 2-mile radius of our chosen site*

2. Allow access to the competitor list for yourself only, your whole organization of employees under 'Company Name (Shared)', or another user

3. Describe the competitor list

4. Use tags for stores with same pricing philosophies for more efficient rule creation

5. If you'd like this to be your main default list used, check the box next to "Yes" – otherwise, leave it unchecked

6. Hit "Save List"

The screenshot shows a 'Create Competitor List' form with the following fields and values:

- List Name:** 2 Mile Competitors
- Create For:** American Oil 22 (Shared)
- Description:** Selected competitors within a 2 mile radius of my station
- Tags:** 2 miles
- Make this the default competitor list?** ☒ Yes

At the bottom right are two buttons: 'Cancel' (red) and 'Save List' (green). Red lines connect the numbered instructions on the left to these specific fields in the form.

Station Management: Setting Up Competitor Lists

Choose the competitors to be on the list by selecting either from the list or by clicking on the pins

This is a list of all competitors surrounding your station within 25 miles. The selected stores will be added to the competitor list after you hit “Save Competitors” – you can uncheck any stations you do not wish to be included as a competitor

You can drag the radius circle around your station to make it bigger or smaller, or you can type the distance you want in the box above

When you have chosen all the competitor stations you want included on your station’s competitor list, hit “Save Competitors”

NOTE: In this section, a **GREEN** number/pin indicates that your competitor’s price is higher than your store’s price, while a **RED** number indicates your competitor’s price is lower than your store’s price. A **BLACK** number indicates that it matches

2 Mile Competitors

Selected competitors within a 2 mile radius of my station

Your Price: **\$1.99⁹**

Select competitors within: miles (10 competitors selected)

Select All / Select None	Competitor	Straight Dist. ▼	Regular-Lowest Price
☒	Amstar 1500 Brookdale Dr & Humboldt Ave N	1.03 mi.	\$1.97⁹ 3.4 hours ago
☒	Holiday 8500 Edinburgh Centre Dr & 85th Ave N	1.15 mi.	\$1.99⁹ 3.4 hours ago
☒	Winner 4610 85th Ave N & Noble Pkwy	1.19 mi.	\$1.97⁹ 71 mins ago
☒	QC Service 7416 Brooklyn Blvd & Regent Ave N	1.37 mi.	\$1.94⁹ S 5.0 hours ago
☒	#2 American Oil 6950 Brooklyn Blvd & 70th Ave N	1.39 mi.	\$2.05⁹ 3.4 hours ago
☒	Shell 6849 Brooklyn Blvd & 69th Ave N	1.46 mi.	\$2.09⁹ 3.4 hours ago
☒	#3 American Oil 7525 Brooklyn Blvd & Unity Ave N	1.54 mi.	\$2.05⁹ 5.0 hours ago
☒	Marathon 1505 69th Ave N & Humboldt Ave N	1.61 mi.	\$1.99⁹ 3.4 hours ago
☒	Two Rivers 6840 Humboldt Ave N & 69th Ave N	1.63 mi.	\$1.96⁹ 3.9 hours ago
☒	Shell 8517 Zane Ave N & 85th Ave N	1.91 mi.	\$2.04⁹ 68 mins ago
☐	Winner 6501 Humboldt Ave N & Freeway Blvd	2.01 mi.	\$1.99⁹ 3.8 hours ago

Save Competitors

Your station appears as the blue pin

Green pins indicate competitors included on your list; grey pins indicate excluded competitors

Station Management: Purchases

Enter your fuel purchase information to be used in real-time cost and margin analysis throughout your Price Pro experience.

Add purchase information to be used in cost and margin calculations throughout your instance of PricePro

Manage Purchases

[View All Purchases](#)

Fuel Type	Product	Cost	Freight	Adjustment	Volume	Tax	Total	Date
No purchases have been reported for this station.								
+ Add a New Purchase								

Save New Purchases

No changes have been made.

This information is completely confidential and will never be shared outside of your instance of PricePro. Purchases will not be visible or used in calculations for other PricePro customers.

Station Management: Purchases

Enter your fuel purchase information to be used in analysis throughout your Price Pro experience

Choose the rack location and supplier information for the purchase you are entering, then select the product you purchased for your station.

Minneapolis, MN Rack Products

City:

Supplier:

Valero

CBOB Ethanol 10% (Unbranded) Octane Rating: 87 RVP Level: 9	\$1.9785 May 13, 12:00 AM
CBOB Ethanol 10% (Unbranded) Octane Rating: 89 RVP Level: 9	\$2.0485 May 13, 12:00 AM
CBOB Ethanol 10% (Unbranded) Octane Rating: 91 RVP Level: 9	\$2.0975 May 13, 12:00 AM
Conv. Clear (Unbranded) Octane Rating: 87 RVP Level: 9	\$2.1120 May 13, 12:00 AM
Conv. Clear (Unbranded) Octane Rating: 91 RVP Level: 9	\$2.2165 May 13, 12:00 AM
Conv. Sub-Octane (Unbranded) Octane Rating: 84 RVP Level: 9	\$2.0445 May 13, 12:00 AM
ULSD Winter #2 (Unbranded) Octane Rating: -- RVP Level: --	\$2.0860 May 13, 12:00 AM

Purchase

Product:
CBOB Ethanol 10% (91)

Fuel:

Date:

Cost: \$/gal

Volume: gal

Freight: \$/gal

*Tax: \$/gal
Exclude Tax

Total: **\$2574.90**

[+ Add Purchase Adjustments](#)

* The tax value is an estimate based on your current retail price of \$3.029

Enter the fuel type, date of purchase, cost information, gallons purchased, and freight for that delivery. Tax information will automatically populate from the OPIS tax database, which is up-to-date with all federal, state, and local taxes across the country.

If you have any cost adjustments, such as a percentage discount or a cents per gallon discount, you can add that by clicking on the "+ Add Purchase Adjustments" link below your Total cost.

Manage Purchases

[View All Purchases](#)

Fuel Type	Product	Cost	Freight	Adjustment	Volume	Tax	Total	Date
Premium	Valero CBOB Ethanol 10% (91)	\$2.0980	\$0.005	\$0.0000	1000 gal	\$0.4719	\$2574.90	May 14, 2015
+ Add a New Purchase								

Save New Purchases

You have unsaved changes.

Once complete, hit "Save New Purchases" and this cost information will be used for real-time margins at this location.

Station Analyzer

You can analyze statistics and details of your individual stations using the Station Analyzer, which you can get to one of two ways:

On the "Overview" page, you hit "Analyze" next to the station you'd like to view

Alert Status	Station	City	State	Updated	Regular Location Price
High	#2 American Oil 6950 Brooklyn Blvd & 70th Ave N	Brooklyn Center	MN	Jan 13, 4:53 PM	\$1.94 ⁹ 2.0 hours ago

- OR -

Please **Select the Station** you wish to analyze.

From the main menu bar, hit "Station Analyzer"

1. Hit "Select the Station"
2. Click on the station you'd like to view

Station Analyzer

Once you have chosen the site you want, you will be brought to a page that is broken up into three different sections.

NOTE: If you haven't set up "Rules" or a "Competitor List" yet, you will see the below alerts in yellow above the station you're analyzing. If you click on the alert, it will take you to the respective place to set these up. (See "Station Management: Setting Up Competitor List" on pages 15-16 and/or "Rules" on pages 33-50)

The screenshot displays the OPS PricePro Station Analyzer interface. At the top, there is a navigation bar with the OPS PricePro logo and a breadcrumb trail: HOME > STATION ANALYZER > COMPETITORS > RULES > MORE. Below the navigation bar, the page title "Station Analyzer" is visible. Two yellow alert boxes are prominently displayed at the top of the main content area. The first alert states: "Please create a pricing rule to begin receiving alerts about your competitors." The second alert states: "Please create a competitor list to begin analyzing competing stations." Below the alerts, the interface shows details for a specific station, "American 28.45". On the left, there is a thumbnail image of the station. To the right of the image, the address "45 Brookdale Dr & 70th Ave N" is listed, followed by "Brooklyn Park, MN 55426" and a link to "www.2845.com". On the far right, a "Quick Stats" section is visible, showing a table of pricing information.

Quick Stats	Standard Prices
Regular	\$5.47 May 1, 2016
Midgrade	\$5.47 May 1, 2016
Premium	\$5.47 May 1, 2016
Smart	\$5.47 May 1, 2016

Station Analyzer: Details

The **first section** at the **top** of the page shows you an overview of your station statistics.

Station Analyzer

#2 American Oil (1/7)



6950 Brooklyn Blvd & 70th Ave N

Brooklyn Center, MN 55429

Ph: (763)252-0145

☒ [Choose a different station](#)

Quick Stats (Lowest Prices)

Regular:	\$2.19 ⁹	27 mins ago
Midgrade:	\$2.21 ⁹	5.2 hours ago
Premium:	\$2.36 ⁹	5.2 hours ago
Diesel:	\$2.73 ⁹	27 mins ago

You can find the name, address, phone number and an optional picture of your chosen station

The Quick Stats shows you the current prices for fuel types at this station, derived from either GasBuddy or provided by you. Next to the prices are the dates and times of the last reported price

Station Analyzer: Details

If you'd like to customize your view of the statistics for this station, click on the gear-wheel icon on the right, which brings up a menu that allows you choose custom dates, fuel type, and price type

Date Type:

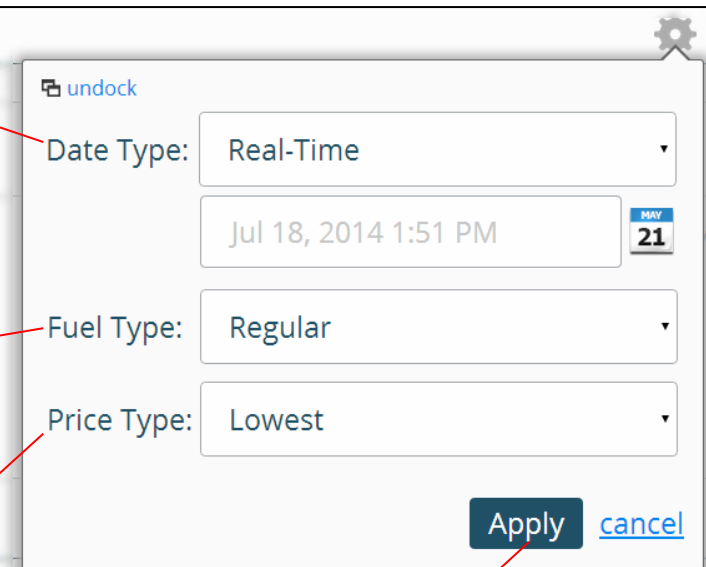
- Allows you to choose either "Real-Time" prices, "Price Changes", or "Historical" prices (you can input the date range you'd like to view.) Historical data within PricePro goes back to Jan. 1, 2012 and can be viewed in increments of up to 90 days at a time

Fuel Type:

- Allows you to choose the grade of fuel from "Regular," "Midgrade," "Premium," or "Diesel"

Price Type:

- Allows you to choose from "Cash," "Standard," or "Lowest" ("Lowest" is the default choice)

A screenshot of the 'Station Analyzer' settings menu. The menu is a light gray box with a gear icon in the top right corner. It contains three dropdown menus: 'Date Type' set to 'Real-Time', 'Fuel Type' set to 'Regular', and 'Price Type' set to 'Lowest'. Below these is a date and time selector showing 'Jul 18, 2014 1:51 PM' and a calendar icon for 'MAY 21'. At the bottom right are two buttons: 'Apply' (dark blue) and 'cancel' (blue text). Red lines connect the text boxes on the left to the corresponding settings in the menu.

undock

Date Type: Real-Time

Jul 18, 2014 1:51 PM MAY 21

Fuel Type: Regular

Price Type: Lowest

Apply cancel

To view your new settings, hit "Apply"

Station Analyzer: Alerts

The **second section** in the **middle** of the page, headlined “Alerts” only shows information when a pricing rule you have set is being broken

If you'd like to receive alerts about this station's pricing, see “Rules” on pages 33-50. If you already have a pricing rule for this station set, the “Alerts” section of your Station Analyzer page will look like below:

Alerts				
Severity	Pricing Rule	Date		Dismiss
▼ Medium	Lowest Price Rule	Feb 3, 5:15 PM	view details 4	☐

Exception Details — Stations Causing Alert				
#2 American Oil analyze station		▼ Lowest Price Rule view rule		Dismiss
\$2.19 ⁹ 33 mins ago		Notfiy whenever American Oil #2 is NOT the lowest-priced among ... Exception 1 of 1		
Fuels	Competitor	Distance	Regular-Lowest Price ▼	Price Diff.
R S M P D	QC Service 7416 Brooklyn Blvd & Regent Ave N Brooklyn Park, MN	0.73 mi.	\$2.04 ⁹ S 29 mins ago	-15c compare
R M P D	Two Rivers 6840 Humboldt Ave N & 69th Ave N Brooklyn Center, MN	1.85 mi.	\$2.15 ⁹ 33 mins ago	-4c compare
R M P D	Winner 4610 85th Ave N & Noble Pkwy Brooklyn Park, MN	1.94 mi.	\$2.15 ⁹ 7.1 hours ago	-4c compare
R M P D	#1 American Oil 3100 Brookdale Dr & Xerxes Ave N Brooklyn Park, MN	1.39 mi.	\$2.17 ⁹ 2.6 hours ago	-2c compare
Close				

Hitting “view details” will bring up a box that shows all of the competitors (in this case, 4) that break this particular rule

Station Analyzer: Comparisons

The **third section** at the **bottom** of the page, headlined “Comparisons” shows your station in comparison to the averages of all stations within the defined regions in which your station operates

Comparisons

Mar 5, 2015 1:00 PM

Area Price Comparison (Regular-Lowest Prices)					View Detailed Comparison
Zip	City	MSA	County	State	
55443	Brooklyn Park	Minneapolis-St. Paul-Bloomington, MN-WI	Hennepin	Minnesota	
5c\$	5c\$	5c\$	8c\$	5c\$	

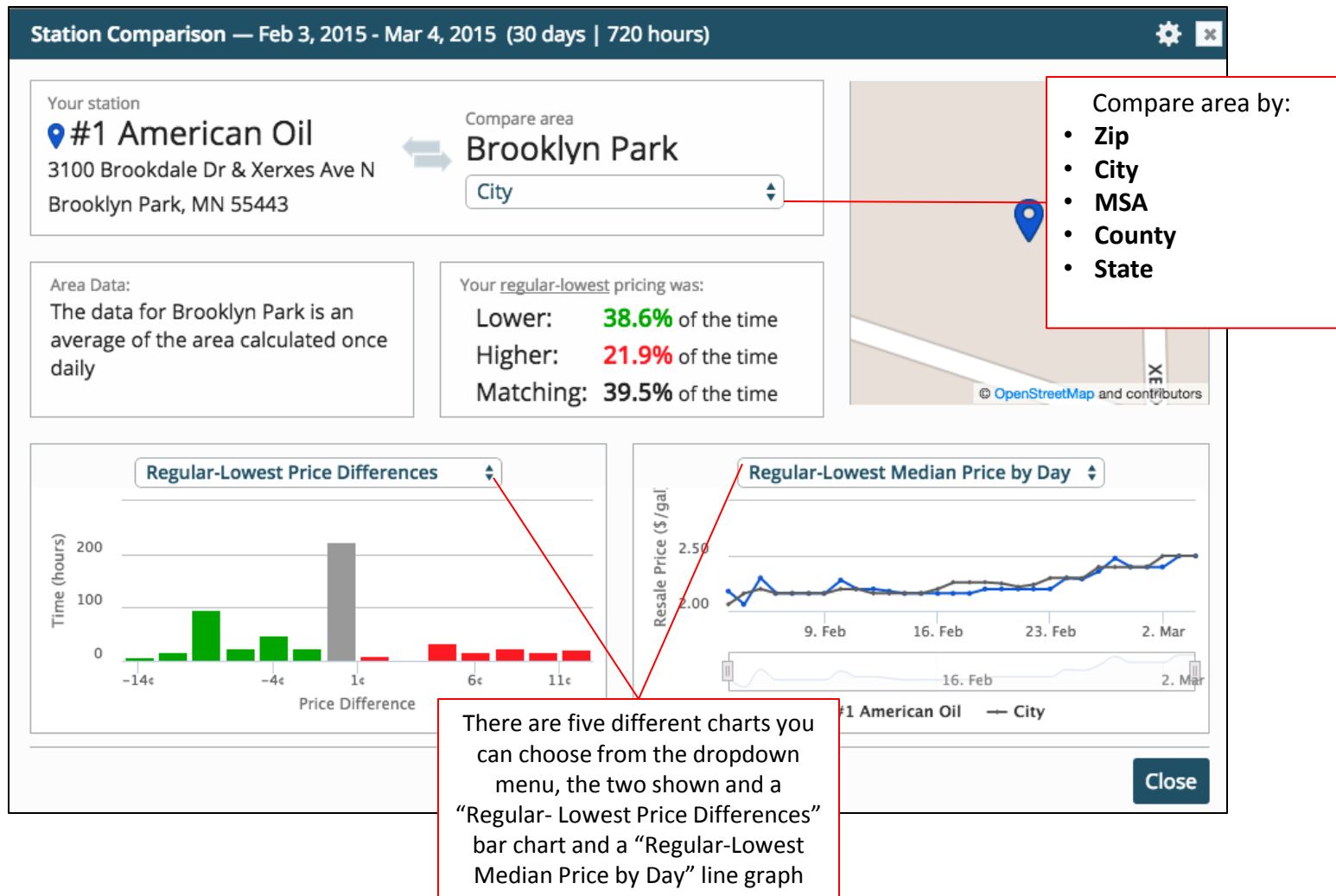
The numbers indicate where your chosen station compares to the indicated region's average. In this example, our station is 9cts **ABOVE** the average of the stations within this zip code, and again 5cts **ABOVE** the average of stations in the city of Brooklyn Park and the MSA of Minneapolis-St. Paul-Bloomington

Clicking on “View Detailed Comparison” will open up a window that shows detailed trends on how your site compares with the area

NOTE: In this section, a **GREEN** number indicates that the region's average is higher **\$** than your store's price, while a **RED** number indicates the region's average is lower than your store's price. A **BLACK** number indicates that it matches. The **\$** symbol indicates there is a cash price factored into the regional average

Station Analyzer: Area Price Comparisons

After clicking on “View Detailed Comparison,” a pop-up window will open, like below:



Station Analyzer: Comparisons

Once you've set up a competitor list, you can select one of your competitors from the list or click its pin on the map and get a side-by-side comparison of how they are priced versus your site. (To setup a competitor list, see "Station Management: Setting up Competitor List" on pages 15-16)

Competitor List: 2 Mile Competitors [Advanced Search](#)

2 Mile Competitors

Selected competitors within a 2 mile radius of my station Export

Competitor Price Comparison		
Competitor	Straight Dist. ▼	Regular-Lowest Price
Shell 6849 Brooklyn Blvd & 69th Av...	0.1 mi.	\$2.19⁹ 48 mins ago
QC Service 7416 Brooklyn Blvd & Regent ...	0.7 mi.	\$2.04⁹ 44 mins ago
#3 American Oil 7525 Brooklyn Blvd & Unity Av...	1.0 mi.	\$2.19⁹ 5.6 hours ago
Shell 6300 Zane Ave N & 63rd Ave N	1.1 mi.	\$2.19⁹ 68 mins ago

Station Analyzer: Comparisons

By clicking on a competitor's price, you can see all of the price sources

2 Mile Competitors

Selected competitors within a 2 mile radius

Hitting the competitor's station name will open a new tab that links to their station page on GasBuddy with more information, photos, and features

Export real time competitor prices to a .csv file format

[Export](#)

Competitor Price Comparison

[Your Station](#) [Lower Price](#) [Higher Price](#) [Same Price](#) [Unknown Price](#)

Competitor	Straight Dist. ▼	Regular-Lowest Price	Margin Comparison	Regular	Midgrade	Premium	Diesel
Shell 6849 Brooklyn Blvd & 69th Av...	0.1 mi.	\$2.19⁹ 48 mins ago	Holiday 5710 Xerxes Ave N & Bass Lake	\$2.19⁹	\$2.12⁹	\$2.27⁹	--
QC Service 7416 Brooklyn Blvd & Regent ...	0.7 mi.	\$2.04⁹ 44 mins ago		<u>Regular</u> \$2.09⁹ 10 hours ago	<u>Midgrade</u> \$2.24⁹ 22 hours ago	<u>Premium</u> \$2.29⁹ 22 hours ago	<u>Diesel</u> \$2.73⁹ 50 mins ago
#3 American Oil 7525 Brooklyn Blvd & Unity Av...	1.0 mi.	\$2.19⁹ 5.6 hours ago	GasBuddy Standard	\$2.09⁹ 10 hours ago	\$2.24⁹ 22 hours ago	\$2.29⁹ 22 hours ago	--
Shell 6300 Zane Ave N & 63rd Ave N	1.1 mi.	\$2.19⁹ 58 mins ago	GasBuddy Cash	\$2.04⁹ 54 mins ago	\$2.19⁹ 22 hours ago	\$2.24⁹ 22 hours ago	--
		\$2.19⁹ 8 mins ago	Credit Card Swipe Standard	--	--	--	--
		\$2.17⁹ 2.8 hours ago	American Oil 22 Standard	--	--	--	--
			American Oil 22 Cash	--	--	--	--
Holiday 5710 Xerxes Ave N & Bass Lak...	1.8 mi.	\$2.19⁹ 8 mins ago					

[Update QC Service Prices](#) | [Report Bad Prices](#)

By clicking on the price, you can also update the price for your competitor station yourself if the price has not been updated.

The date and time show when the price was last updated

Flag and Report Inaccurate Prices

A blank means that the price has not been updated for 48 hours, or that the station does not sell this product

Station Analyzer: Comparisons

Once you click on the link to update the competitor's price, a pop-up window will appear, where you will be able to update the competitor's prices as well as see implied margins based on corresponding wholesale prices

Use the red- or green+ buttons to decrease or increase the price

Enter QC Service Prices

	current		new				
Regular Standard	\$2.09 ⁹ 10 hours ago	-	2.09	+	-	41	
Midgrade Standard	\$2.24 ⁹ 22 hours ago	-	2.24	+	-	41	
Premium Standard	\$2.29 ⁹ 22 hours ago	-	2.29	+	--	= 330c	0.0c
Diesel Standard	--	Would you like to enable diesel-standard prices for this station?					
Regular Cash	\$2.04 ⁹ 57 mins ago	-	2.04	+	- \$1.98 ¹ 41 hours ago	= 7c	0.0c
Midgrade Cash	\$2.19 ⁹ 22 hours ago	-	2.19	+	- \$2.04 ⁸ 41 hours ago	= 15c	0.0c
Premium Cash	\$2.24 ⁹ 22 hours ago	-	2.24	+	--	= 325c	0.0c
Diesel Cash	--	Would you like to enable diesel-cash prices for this station?					

[Attach Comment](#) Cancel Submit

☐ Export to GasBuddy
Export in < 1 minute
Apply cancel

You have the option to export your inputted prices to the GasBuddy website and app, which you can delay up to 3 hours

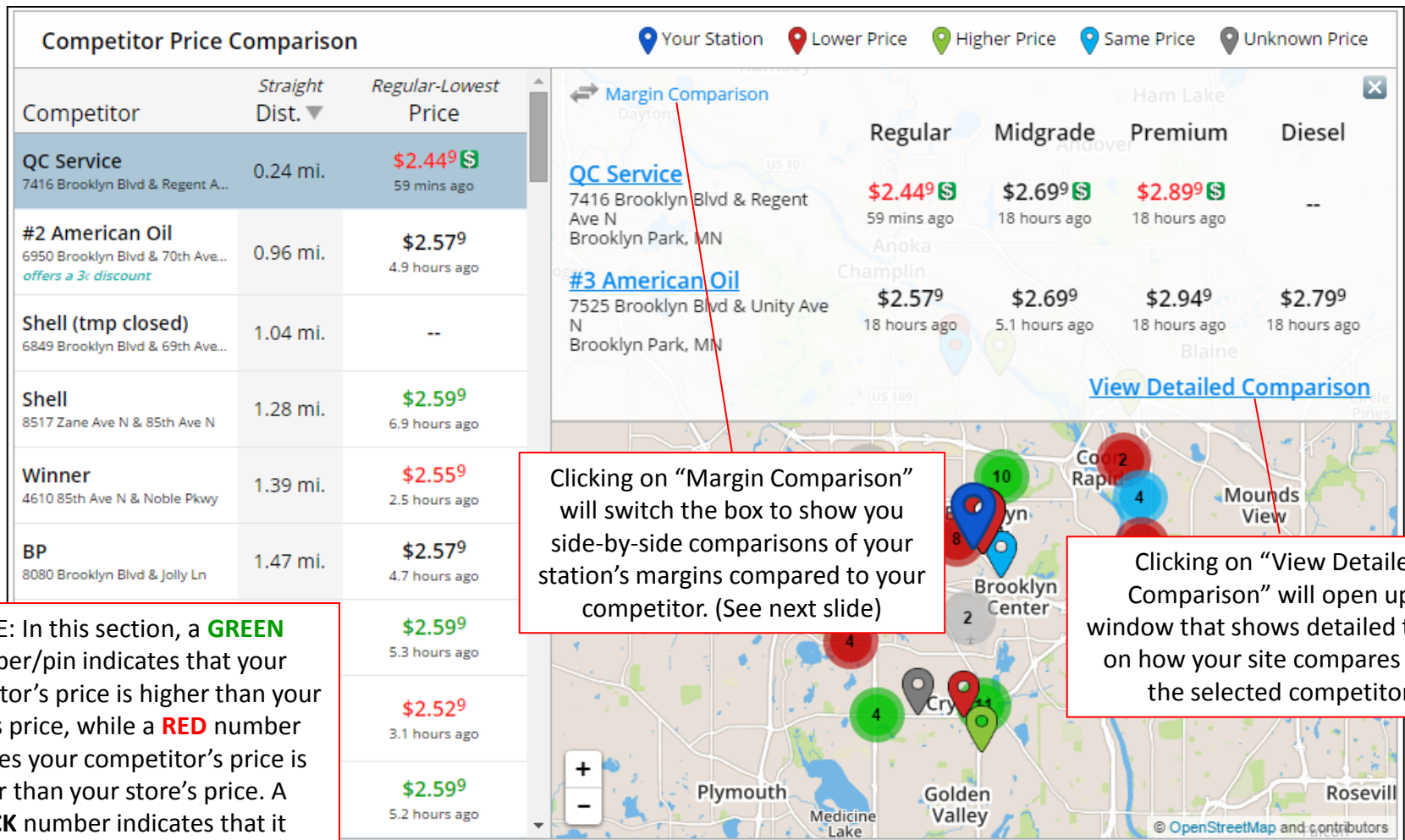
See Preferences (Page 68) to set a default price export option

When another user views the station on the analyzer page, they will be able to see recently made comments; these comments are within your organization's PricePro account only, not passed along to GasBuddy users or anyone else

Margin information is tied to the corresponding rack less taxes and freight. For margin methodology, visit www.OPISnet.com

Station Analyzer: Comparisons

By selecting a competitor, you can see a summary comparison of your site's prices/margins versus the chosen competitor's prices/margins



Station Analyzer: Comparisons

You can toggle back and forth between price and margin comparisons versus the chosen competitor

Competitor Price Comparison

Competitor	Straight Dist. ▼	Regular-Lowest Price
QC Service 7416 Brooklyn Blvd & Regent Ave...	0.24 mi.	\$2.44⁹ 59 mins ago
#2 American Oil 6950 Brooklyn Blvd & 70th Ave... <i>offers a 3¢ discount</i>	0.96 mi.	\$2.57⁹ 4.9 hours ago
Shell (tmp closed) 6849 Brooklyn Blvd & 69th Ave...	1.04 mi.	--
Shell 8517 Zane Ave N & 85th Ave N	1.28 mi.	\$2.59⁹ 6.9 hours ago
Winner 4610 85th Ave N & Noble Pkwy	1.39 mi.	
BP 8080 Brooklyn Blvd & Jolly Ln	1.47 mi.	
Shell 6300 Zane Ave N & 63rd Ave N	1.49 mi.	\$2.59⁹ 5.3 hours ago
SuperAmerica 7601 Jolly Ln near Brooklyn Blvd <i>offers a 3¢ discount</i>	1.49 mi.	\$2.52⁹ 3.1 hours ago
#1 American Oil 3100 Brookdale Dr & Xerxes A...	1.54 mi.	\$2.59⁹ 5.2 hours ago

Your Station Lower Price Higher Price Same Price Unknown Price

[Price Comparison](#)

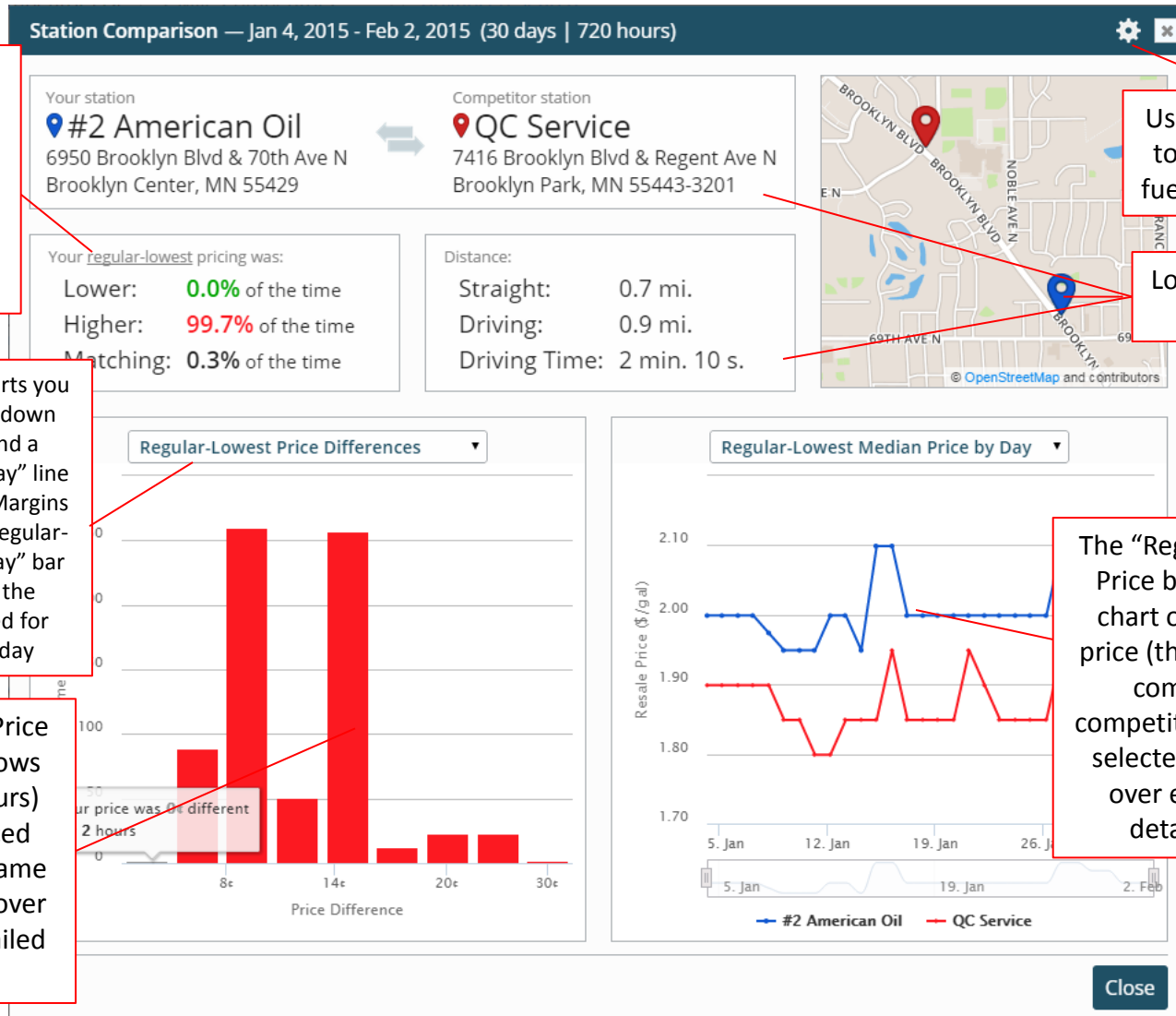
	Regular	Midgrade	Premium	Diesel
QC Service 7416 Brooklyn Blvd & Regent Ave N Brooklyn Park, MN	\$2.44 ⁹ - \$2.38 ⁴ 6.5c	\$2.69 ⁹ - \$2.48 ² 21.7c	--	--
#3 American Oil 7525 Brooklyn Blvd & Unity Ave N Brooklyn Park, MN	\$2.57 ⁹ - \$2.37 ⁰ 20.9c	\$2.69 ⁹ - \$2.48 ⁵ 21.4c	\$2.94 ⁹ - \$2.60 ⁰ 34.9c	\$2.79 ⁹ - \$2.46 ⁸ 33.1c

[View Detailed Comparison](#)

Clicking on "Price Comparison" will switch the box back to show you side-by-side comparisons of your station's prices versus your selected competitor

Station Analyzer: Comparisons

After clicking on “View Detailed Comparison,” a pop-up window will open, like below:



Percentage of time during the selected date range that your station was priced lower than, higher than, or the same as this competitor station

There are five different charts you can choose from the dropdown menu, the two shown and a “Regular-Lowest Cost by Day” line graph, a “Regular-Lowest Margins by day” bar chart, and a “Regular-Lowest Price Reports by Day” bar chart, which shows you the number of prices reported for each chosen station by day

The “Regular-Lowest Price Differences” chart shows you how often (in hours) your station was priced lower, higher, or the same as your competitor. Hover over each bar for detailed information

Use the “Settings” icon to change date range, fuel type and price type

Location data and map for both stations

The “Regular-Lowest Median Price by Day” shows you a chart of how your median price (the blue line) each day compares with your competitor’s (red line) for the selected date range. Hover over each data point for detailed information

Station Analyzer: Comparisons

Use the 'Advanced Search' to further filter competitors

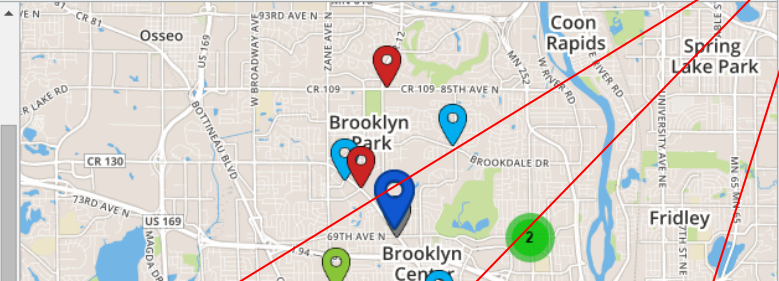
Competitor List: 2 Mile Competitors [Advanced Search](#)

2 Mile Competitors

Selected competitors within a 2 mile radius of my station

[Export](#)

Competitor Price Comparison		
QC Service 7416 Brooklyn Blvd & Regent A...	0.73 mi.	\$2.44⁹  12 hours ago
#3 American Oil 7525 Brooklyn Blvd & Unity Av... <i>offers a 3¢ discount</i>	0.96 mi.	\$2.57⁹ 12 hours ago
Shell 6300 Zane Ave N & 63rd Ave N	1.13 mi.	\$2.59⁹ 39 secs ago
BP 6044 Brooklyn Blvd & 61st Ave N	1.26 mi.	\$2.57⁹ 4 mins ago



Use the 'Advanced Search' feature to filter all your own stations or your competitors by *All Competitors*, *Competitor List*, or *Tagged Competitor Lists*

Advanced Competitor Search

Search: All Competitors

Competitor Price: Lower than me

Fuel Type: Regular

Price Type: Lowest

Distance: 0.00 - 1 miles away

[Cancel](#) [Search](#)

Advanced Competitor Search

Search: Competitor List

Competitor List: 2 Mile Competitors

Competitor Price: Higher than me

Fuel Type: Midgrade

Price Type: Lowest

Distance: 0.00 - 2 miles away

[Cancel](#) [Search](#)

Advanced Competitor Search

Search: Tagged Competitor Lists

List Tag: 2 Miles

Competitor Price: The same as me

Fuel Type: Regular

Price Type: Lowest

Distance: 0.00 - 2.00 miles away

[Cancel](#) [Search](#)

Advanced Competitor Search

Search: All American Oil 22 Stations

Competitor Price: Higher than me

Fuel Type: Regular

Price Type: Lowest

Distance: 0.00 - 3 miles away

[Cancel](#) [Search](#)

Rules

Pricing rules can be created to monitor your station's price as compared to your competitors.

No matter your pricing philosophy (whether you want to match a station, be higher than competitors, or be priced lower than competitors) a pricing rule can be created to monitor competitor pricing data for you.

Rules can be created for one of your stores, or for multiple of your locations. If many of your stores share the same pricing strategy, one rule can be created that analyzes multiple stores that you select by using the “tag” function when creating competitor lists (See Page 15)

Rules can be created based on competitors within a certain distance, or based on selected competitors from a specific competitor list that you have created. You do not need a competitor list set up to create a rule for a station.

OPIS PricePro OVERVIEW | STATION ANALYZER | STATION MANAGEMENT | **RULES** | MORE ▼

Rules

Custom Rules

[New Custom Rule](#)

Custom Rules let you identify and be alerted to important pricing events. Take full control and get notified when you need to take action.

[Get Started with Custom Rules](#)

Quick Actions

[New Quick Action](#)

To set a new rule, hit “New Custom Rule” (pages 33-50) or “Get Started with Custom Rules”(page 50) to get an initial feel

Rules: Step 1

Select which station(s) to apply rule

 [OVERVIEW](#) | [STATION ANALYZER](#) | [STATION MANAGEMENT](#) | [RULES](#) | [MORE ▼](#)

Rule Creator

Cancel

Save Rule

You can save your rule at any time and come back to it later by hitting "Save Rule"

Step 1/8 - Choose Station(s) to Apply Rule

Apply to:

one of my stations

one of my station lists

You can create rules for multiple stores or just one

Rules: Step 1

Select which stations to apply rule

You can choose to have this rule only apply to one of the stations of your choice...

Step 1/8 - Choose Station(s) to Apply Rule

Apply to: one of my stations

 [Undo Selection](#)

 **#1 American Oil** (Brooklyn Park)
3100 Brookdale Dr & Xerxes Ave N

Continue →

*In our example, we want to apply to only **one** of our stations, the American Oil #1 site*

- OR -

...you can choose to have this rule apply to multiple stations, via your station lists

Step 1/8 - Choose Station(s) to Apply Rule

Apply to: one of my station lists

 [Undo Selection](#)

Select your station list: Minnesota Stores ▼

Continue →

Rules: Step 2

Choose the number and/or type of competitors you want to trigger the alert for your station. There are 9 choices below, but in reality there are 3 choices with three sets of logic for each

Step 2/8 - Choose Trigger

When: at least "#" competitors...

at least "#" competitors in a competitor list...

at least "#" competitors in a list tagged as...

at least "%" of competitors...

at least "%" of competitors in a competitor list...

at least "%" of competitors in a list tagged as...

If you choose a trigger that begins with "**at least '#' competitors**," a rule is considered broken only when that **#** of competitors has violated the conditions.

For example, if you chose "at least **2** competitors in a competitor list" as your trigger, and your competitor list has 8 stations included, your rule would be considered broken when **2** of the 8 have violated the conditions of the rule

If you choose a trigger that begins with "**at least '%' competitors**," a rule is considered broken only when that **%** of competitors has violated the conditions.

For example, if you chose "at least **40%** of competitors in a competitor list" as your trigger, and your competitor list has 10 stations included, your rule would be considered broken when **40%** of the 10 have violated the conditions of the rule (in this case, **4**)

Rules: Step 2

Step 2/8 - Choose Trigger

When: at least "#" competitors...

at least "#" competitors in a competitor list...

at least "#" competitors in a list tagged as...

In our example, we want the Lowest Price Rule to alert us when **one or more competitor(s)** of our station that are included in our competitor list are priced **higher** than American Oil #1 (second option from bottom)

Step 2/8 - Choose Trigger

When: at least "#" competitors in a competitor list...

 [Undo Selection](#)

At least competitor(s) in Select Station List

Continue → in not in

You also have the option to apply rules to competitors not in a given competitor list

Rules: Step 3

Choose the distance of the competitors away from your site

If you are basing your rule on a competitor list, choose option 4, as distance does not matter. If you are NOT using a competitor list, the first three options allow you to filter competitor stations down by distance

Step 3/8 - Choose Distance

That: are any distance away (up to 25 miles away)

are less than "#" miles away

are between "#" and "#" miles away

are greater than "#" miles away

After selecting either of these three options, you can filter the distance in terms of 'Straight Distance' or 'Driving Distance'

In our example, we are using a competitor list to narrow down our competitors, therefore we would choose option 4, as distance is not a factor

Rules: Step 4

Choose the fuel and price type that you want to be alerted about

Step 4/8 - Choose Fuel Type

Have a:

<any fuel type>

<any price type>



regular

standard price



midgrade

cash price



premium

lowest price



diesel

In our example, we want the **Lowest Price Rule** to alert us about **regular fuel** (second-from-top, left option) and **lowest prices** (bottom right option) that are **less than 48 hours old** (right picture)

Once you have chosen price type, you will be asked to specify the age of the price you want for alerts.

Step 4/8 - Choose Fuel Type

Have a: regular

lowest price

Learn more

Regular-lowest price less than 48 hours old

Continue →

Rules: Step 5

Price Change Conditions: These conditions are based on your competitor(s) prices changing. Get notified whenever one or multiple competitors moves their price by a certain amount, or even set up a rule to notify when anyone moves at all

Step 5/8 - Choose Conditions

That:

- ± is "±" cents less
ex. a competitor's price is at least 5c lower than yours
- ± is different by "±" and "±" cents
ex. a competitor's price is between 5c less and 5c more than yours
- ± is "±" cents greater
ex. a competitor's price is at least 5c higher than yours
- \$ is less than "±"
ex. a competitor's price is lower than \$2,000
- \$ is between "±" and "±"
ex. a competitor's price is between \$2,000 and \$3,000
- \$ is greater than "±"
ex. a competitor's price is greater than \$2,000
- ✎ has decreased by "±" cents
ex. a competitor's price has decreased by more than 5c
- ✎ has increased by "±" cents
ex. a competitor's price has increased by more than 5c
- ✎ has changed by "±" cents
ex. a competitor's price has decreased by more than 1c or increased by more than 5c

Rules: Step 5

Choose and build the conditions of your rule.

*In our example, we want the Lowest Price Rule to alert us when any competitor is priced **lower** than our station (top option)*

Step 5/8 - Choose Pricing Conditions

That:  is "# " cents less
ex. a competitor's price is at least 5c lower than yours

 is different by "# " and "# " cents
ex. a competitor's price is between 5c less and 3c more than yours

 is "# " cents greater
ex. a competitor's price is at least 5c higher than yours

Step 5/8 - Choose Conditions

That:  is "# " cents less
ex. a competitor's price is at least 5c lower than yours

 [Undo Selection](#)

A price that at least ¢ lower than me

 Remove

 Add Another

 Continue →

is lower than \$3.500

"# "
s between \$3.000 and \$3.500

s greater than \$3.000

 has decreased by "# " cents
ex. a competitor's price has decreased by more than 5c

 has increased by "# " cents
ex. a competitor's price has increased by more than 5c

 has changed by "# " cents
ex. a competitor's price has decreased by more than 1c or increased by more than 5c

You can have more than one condition that competitor stations must meet in order to get alerted including the "Sleep Timer." Hit the "+ Add Another" button

Rules: Step 6

Choose the time frame when you would like the rule to be running, and when to receive email notifications and SMS messages.

Step 6/8 - Choose Time Restriction

And:



The current time is between "###" and "###"
ex. the current time is between 8:00 AM and 5:00 PM

<no time restriction>

Rules: Step 7

Choose the importance of the rule's alert and how often it will update

Step 7/8 - Choose Status Of Rule

Then: mark station(s) with a status

Mark station(s) with a status of: Medium ▼

Refresh the station(s) status every 24 hours ?

Continue →

The default rule status choices are “High,” “Medium,” and “Low” – these are customizable in your settings (see “More: Settings” on page 68.) For rules that are critical to your pricing strategy, use a higher severity. For rules that are less important, choose a lower severity.

*In our example, we want the Lowest Price Rule to mark these chosen stations with a **medium status** that refreshes every **24 hours***

1. If the status has been dismissed by a user, but the conditions are still met after this time period, the status will reappear
2. If the conditions are no longer met after this time period, the status will be automatically dismissed

Rules: Step 8

Choose the notification setting for your rule. You can choose to receive emails and/or SMS messages when a rule is violated, keeping you informed any time, anywhere

The screenshot shows the 'Step 8/8 - Choose Notifications' interface. At the top, a list of notification options is shown in green boxes: 'do not send any messages', 'send an email to contact list members' (highlighted with a red border), and 'send an SMS message to contact list members'. A red box with text points to the second option. Below this, the main interface shows 'And: send an email to contact list members' with an 'Undo Selection' link. Underneath, it says 'send an email to members of:' followed by a dropdown menu showing 'Minnesota Users'. A red box with text points to this dropdown. Below the dropdown, a message states 'The rule "Lowest Price Rule" has been broken.' To the right, a red box with text points to the area below the message. At the bottom, there are three buttons: 'x Remove', '+ Add Another', and '✓ Done'. A red box with text points to the '+ Add Another' button. At the very bottom, a red box with text provides additional information.

Step 8/8 - Choose Notifications

And: do not send any messages

send an email to contact list members

send an SMS message to contact list members

*In our example, we **want a contact list to receive an email alert** (second option)*

Step 8/8 - Choose Notifications

And: send an email to contact list members [Undo Selection](#)

send an email to members of: Minnesota Users ▼

The rule "Lowest Price Rule" has been broken.

Choose the list of members you'd like the notification to be sent to (To setup a contact list, see pages 63-64)

Enter the message everyone will receive with the alert

x Remove + Add Another ✓ Done

You can add another email alert if there are more than one set of contacts receiving the notification. You can also add a text message alert at the same time as an email alert

Rules: Step 8

Choose how often the notifications will be repeatedly sent, and name your rule.

Step 8/8 - Choose Notifications

And:

Send an email to members of:

The rule "Lowest Price Rule" has been broken.

Repeat:

Repeat notifications every hours if conditions are still met

When a rule is violated but is not dismissed by the user, choose how often you would like alerts to be repeated

For our example, we would like alerts sent every 24 hours if the conditions are still met and we have not dismissed the exception

Hit "Save" to name your rule and give it a description

Save As...

Save As:

Description:

Hit "Save" when you're satisfied with the name and description of your rule

Rules: Summary

Once you have saved your rule, a summary will be available on your “Rules” page, where you can also edit the rule, delete it, or "Save As" to duplicate the rule.

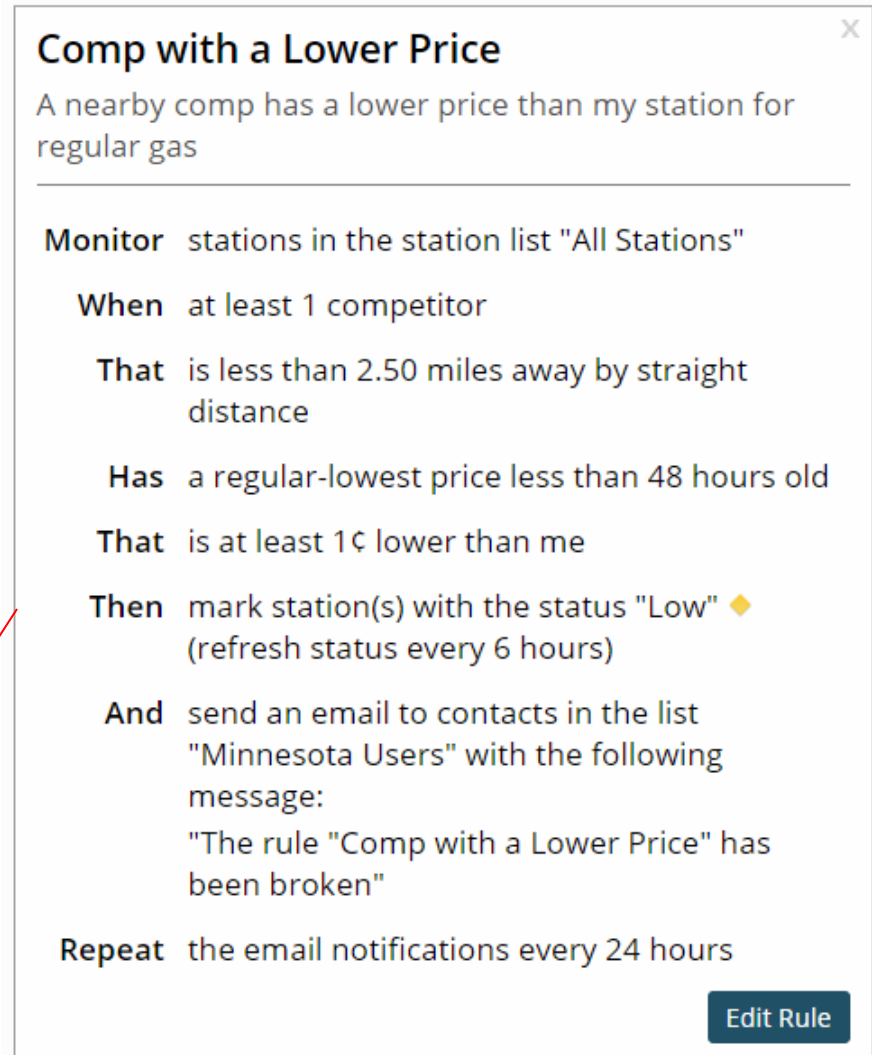
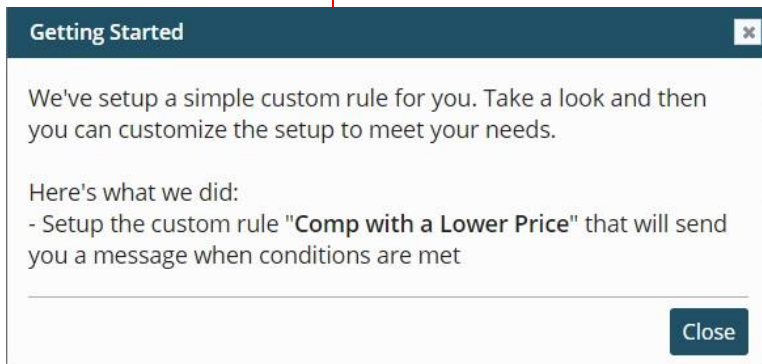
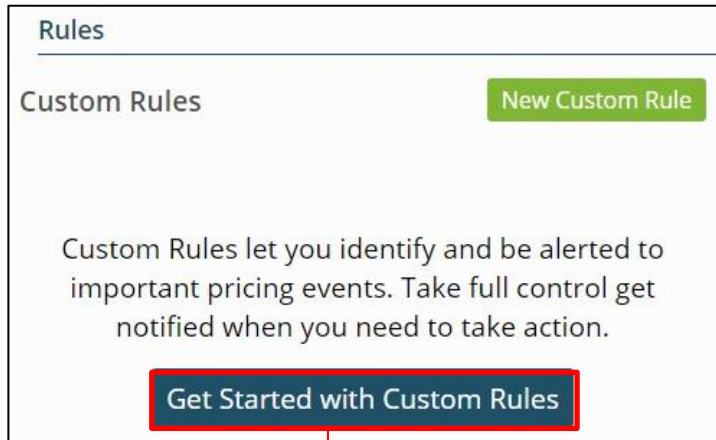
The screenshot displays the 'Rules' page in the OPIS PricePro application. The top navigation bar includes 'OPIS PricePro', 'OVERVIEW', 'STATION ANALYZER', 'STATION MANAGEMENT', 'RULES' (highlighted), and 'MORE'. Below the navigation bar, the 'Rules' section is active. On the left, under 'Custom Rules', there is a 'New Custom Rule' button and a modal window for the 'Lowest Price Rule'. The modal window contains the following configuration details:

- Lowest Price Rule** (with a close button 'X')
- Notify whenever American Oil #1 is NOT the lowest-priced among its competitors
- Monitor** the #1 American Oil (Brooklyn Park) at 3100 Brookdale Dr & Xerxes Ave N
- When** at least 1 competitor in the competitor list "2 Mile Competitors"
- That** is any distance away
- Has** a regular-lowest price less than 48 hours old
- That** is at least 1¢ lower than me
- Then** mark station(s) with the status "Medium" (refresh status every 24 hours)
- And** send an email to contacts in the list "Minnesota Users" with the following message:
"The rule "Lowest Price Rule" has been broken."
- Repeat** the email notifications every 24 hours
- Edit Rule** button

On the right side of the page, there is a 'Quick Actions' section with a 'New Quick Action' button and a description: 'Quick Actions are a fast and simple way to start receiving realtime pricing information that can impact your decisions.' Below this is a 'Get Started with Quick Actions' button.

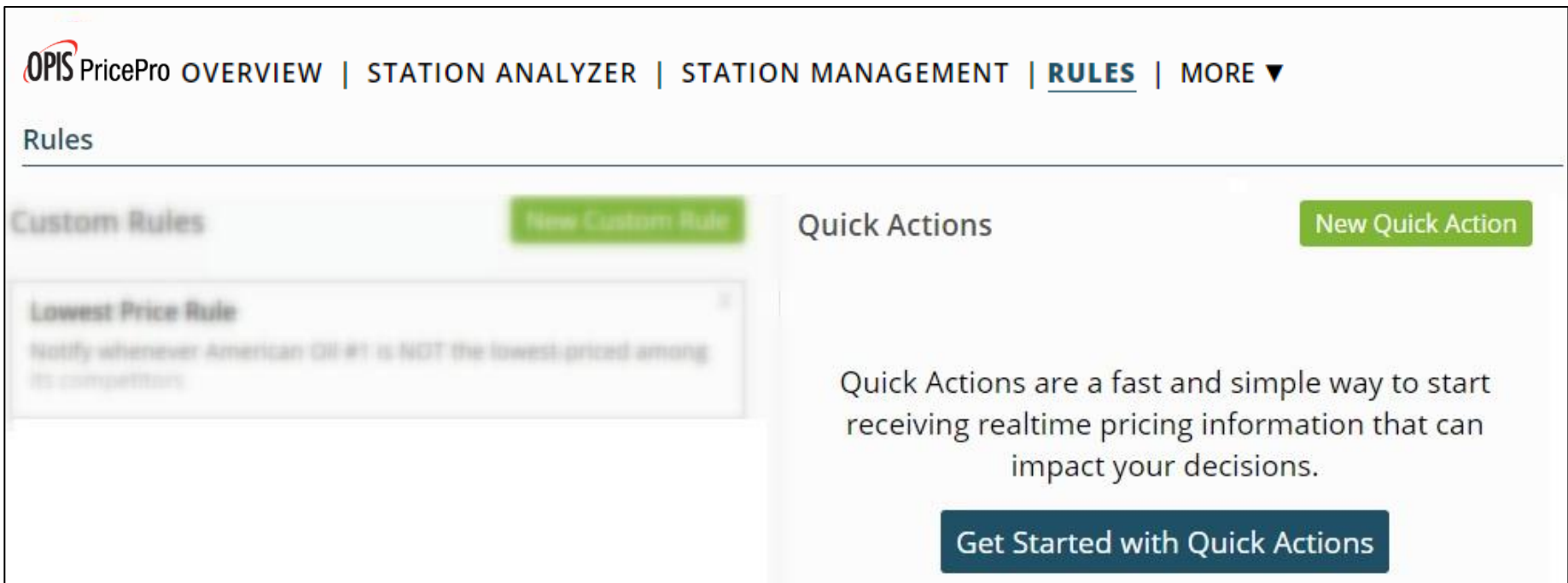
Rules: Getting Started Shortcut

Hit “Get Started with Custom Rules” to set up a basic rule that allows new users to edit and get an initial look



Quick Actions

Quick Actions will allow you to quickly setup notifications for when your competitors change price or simply to get a 'snapshot' summary of your stations and their default competitors' prices



The screenshot displays the 'Rules' section of the OPIS PricePro interface. At the top, a navigation bar includes the OPIS PricePro logo and links for OVERVIEW, STATION ANALYZER, STATION MANAGEMENT, RULES (highlighted), and MORE. Below the navigation bar, the 'Rules' title is followed by two main panels. The 'Custom Rules' panel on the left features a 'New Custom Rule' button and a preview of a 'Lowest Price Rule' which states: 'Notify whenever American Oil #1 is NOT the lowest priced among its competitors'. The 'Quick Actions' panel on the right has a 'New Quick Action' button and a descriptive text: 'Quick Actions are a fast and simple way to start receiving realtime pricing information that can impact your decisions.' At the bottom of this panel is a prominent 'Get Started with Quick Actions' button.

Quick Actions

Getting Started

Hit "New Quick Action" to select and customize everything on your own

Quick Actions

Quick Actions are a fast and simple way to start receiving realtime pricing information that can impact your decisions.

New Quick Action

Get Started with Quick Actions

Hitting "Get Started with Quick Actions" will help you setup two basic notifications

Getting Started

We've setup some basic quick actions for you. Take a look and then you can customize the setup to meet your needs.

Here's what we did:

- Created a **snapshot notification** that sends you pricing details daily at 8:00am
- Setup a **change notification** for some of your potential competitors

Close

Quick Actions

New Quick Action

Snapshot of All Stations

@ 8:00 AM (GMT-05:00) Eastern Time (US & Canada)
to Minnesota Users

Change Alert of Competitors of #1 American Oil

in competitor list 2 Mile Competitors
to Minnesota Users

Quick Actions

Getting Started: Snapshot

A 'Snapshot of All Stations' is an email containing the prices of the specified station list and it's competitors to any specified contacts list at any time indicated.

Quick ActionsNew Quick Action

Snapshot of All StationsX

@ 8:00 AM (GMT-05:00) Eastern Time (US & Canada)
to Minnesota Users

Change Alert of Competitors of #1 American OilX

in competitor list 2 Mile Competitors
to Minnesota Users

Quick Actions

Action: Snapshot

Station List: All Stations

Sent To: Minnesota Users

Send At: 8:00 AM

Cancel

Save Action

Snapshot:
An email containing prices for each station in the list, as well as the prices for each station's default competitors.

If the time has already passed for the current day, the snapshot will not be sent for that day

Quick Actions

Getting Started: Change Alert

A 'Change Alert' is an email sent to the specified contacts list whenever a competitor changes their prices for a single station or an entire station list. You can apply a Change Alert to your own stations as well

Competitor Change Alert:
An email or SMS sent whenever one of the specified competitors changes their price.

Quick Actions New Quick Action

Snapshot of All Stations ×
@ 8:00 AM (GMT-05:00) Eastern Time (US & Canada)
to Minnesota Users

Change Alert of Competitors of #1 American Oil ×
in competitor list 2 Mile Competitors
to Minnesota Users

Price Changes can be sent via Email or SMS(text). The message will show the competitor's new price(s) and what station they are a competitor of

Quick Actions

Action: Change Alert (My Competitors)

Competitors Of: Single Station **Station List**

Station List: All Stations

Competitors: 2 Miles

Sent To: Minnesota Users

Send Via: **Email** SMS

- Hide Options

Include: ☐ My Prices ☐ My Margins

Watch: ☒ Regular ☒ Midgrade ☒ Premium ☒ Diesel

Cancel Save Action

There are advanced options that will allow you to specify only certain fuel types and include the current prices and/or current margin information at your location when you get an alert

Quick Actions

New Competitor Alert

The image shows a 'Quick Actions' panel on the left with a 'New Quick Action' button highlighted in green. A red line connects this button to a detailed configuration window on the right. The configuration window is titled 'Quick Actions' and contains the following fields:

- Action:** A dropdown menu with 'New Competitor' selected.
- Competitors Of:** Two tabs, 'Single Station' (active) and 'Station List'.
- Sent To:** A dropdown menu with 'Select Contact List' selected.

On the right side of the configuration window, there is a link '[New Competitor Change Alert:](#)' and a description: 'An email sent whenever a new competitor is added within 5 miles of your station.' At the bottom right, there are 'Cancel' and 'Save Action' buttons.

Choosing the “New Competitor” Quick Action will send notifications when a new competitor opens near your stations

Overview: Alert Status

After creating your rules, you will be alerted on your “Overview” page whenever one of your stores is in violation of a rule you created

Overview

Station List: All Stations

Create New List

All Stations

A list of all stations for the organization

Alert Status ▲

High

Medium

Station	City	State	Updated	Regular-Lowest Price
#2 American Oil 6950 Brooklyn Blvd & 70th Ave N	Brooklyn Center	MN	Jan 13, 4:53 PM	\$1.89 ⁹ 53 mins ago analyze
#1 American Oil 3100 Brookdale Dr & Xerxes Ave N	Brooklyn Park	MN	Jan 13, 4:37 PM	Severity Pricing Rule Date Dismiss ▼ Medium Lowest Price Rule Jan 13, 4:37 PM view details 32
#3 American Oil 7525 Brooklyn Blvd & Unity Ave N	Brooklyn Park	MN	Jan 13, 4:53 PM	\$1.99 ⁹ analyze
#4 American Oil 12175 Darnestown Rd & Quince Orchard Rd	Gaithersburg	MD	Jan 13, 4:53 PM	\$2.18 ⁹ analyze
#5 American Oil 12175 Darnestown Rd & Quince Orchard Rd	Gaithersburg	MD	Jan 13, 4:53 PM	\$2.18 ⁹ analyze
#6 American Oil 5410 Lakeland Ave N & Wilshire Blvd	Cry			\$2.18 ⁹ analyze
#7 American Oil 12175 Darnestown Rd & Quince Orchard Rd	Gaithersburg	MD	Jan 13, 4:53 PM	\$2.18 ⁹ analyze

Stores in violation of a rule will be highlighted with an icon to indicate the rule status you have assigned to the broken rule

To dismiss a rule exception so that it no longer appears as a violated rule, click on the red "X"

This number indicates how many competitors are in violation of the rule

In this example, the "Lowest Price Rule" we created was violated by a competitor as of Jan 13 at 4:37 PM

Clicking on "view details" will open a pop-up window that will show a list of the competitor stations that violate the rule you have created

Overview: Alert Status

After hitting “View Details,” a pop-up window will show you a detailed list of your station’s competitors, including what rule it’s violating and the option to “Dismiss” or ignore the rule

Exception Details — Stations Causing Alert

#1 American Oil [analyze station](#) **Lowest Price Rule** [view rule](#)

\$1.979 20 mins ago Notify whenever American Oil #1 is NOT the lowest-priced among ... Exception 1 of 1

Fuels	Competitor	Distance	Regular-Lowest Price ▼	Price Diff.
R S M P D	QC Service 7416 Brooklyn Blvd & Regent Ave N Brooklyn Park, MN	1.37 mi.	\$1.849 S 2 mins ago	-13c compare

Dismiss

The “R,” “M,” “P,” and “D” represent “Regular,” “Midgrade,” “Premium,” and “Diesel” respectively

You can edit settings by clicking on the gear icon.

You can ignore this alert by hitting the “Dismiss” button

You can choose to show all the competitor stations evaluated by the rule being viewed, regardless of whether or not they match the pricing triggers. (Competitor list and distance conditions are still evaluated)

Display: Stations Causing Alert ▼

Data: **Stations Causing Alert**
All Analyzed Stations

Fuel Type: Regular ▼

Price Type: Lowest ▼

Apply [cancel](#)

More: User Management

To add and/or delete users, or edit their permissions on your PricePro subscription, go to the “User Management” option, under the “More” choice from the navigation bar



You can search for a user by their name or email, and by their role (permission level)

Here you will find a list of all your PricePro users

OVERVIEW | STATION ANALYZER | STATION MANAGEMENT | RULES | **MORE ▼**

Users

Name/Email Role

☐ Show deleted users

Name ▼	Email	Phone #	Role
GB User	amoi@example.com	--	Standard
John Smith	jsmith@example.com	555-555-5555	Standard
Kelsey Lu	KLu@opisnet.com	--	Super Admin

You can also add users to PricePro by clicking on the “Add New User” button

More: User Management

After hitting “Add New User,” you will be taken to a page to input all the user’s information

Role:

You can choose how much the user is allowed to do on the site by picking from the levels of:

- **Super Admin**
- **Management**
- **Standard**
- **View Only**
- **Contact only**

Name:

The name of the user, or how he/she will be listed

Email:

Where this user can be contacted via email (*format as “user@DOMAIN.com”*)

Phone:

Optional other mode of contact. Must be included for the user to receive text messaging alerts (Page 47)

When you’re finished, hit “Create User”

The screenshot shows the 'User Manager' form in the OPIS PricePro application. The form includes a navigation bar with links: OVERVIEW | STATION ANALYZER | STATION MANAGEMENT | RULES | MORE. The form fields are: Role (dropdown menu set to 'Standard'), Name (text field with 'John Smith'), Email (text field with 'jsmith@example.com'), and Phone (text field with '555 - 555 - 5555'). A green 'Create User' button is at the bottom right. Two radio buttons are at the bottom: 'Email password link to the user' (selected) and 'Set user's password later'. Red lines connect the form fields to their respective descriptions in the surrounding text boxes. A legend at the bottom of the form indicates '* optional' and '** at least one required'.

OPIS PricePro OVERVIEW | STATION ANALYZER | STATION MANAGEMENT | RULES | MORE ▼

User Manager

Role: Standard

Name: John Smith

Email: jsmith@example.com

*Phone: 555 - 555 - 5555

* optional
** at least one required

Create User

☒ Email password link to the user
☐ Set user's password later

You can choose to have the password sent to the user’s inputted email address, or you can choose to set the user’s password later, at your discretion

More: User Management

Once you have created the new user, you can customize settings and add him or her to lists

After creating the user, the next screen allows you to delete the user from the system or reset the password

 **OVERVIEW** | STATION ANALYZER | STATION MANAGEMENT | RULES | **MORE ▼**

User Manager



Role: Standard 

Name: John Smith 

Email: jsmith@example.com 

*Phone: 555-555-5555 
(used for SMS alerts)

* optional
** at least one required

Delete User

Reset Password

+ Settings

+ Station Lists

+ Contact Lists

More: User Management

You can set the time preference, price preference, and if/how often the prices will automatically refresh

The screenshot shows the 'User Manager' interface. At the top, there's a header 'User Manager'. Below it, on the left, is a placeholder for a user profile picture. To the right of the picture, the user's details are listed: 'Role: Standard', 'Name: John Smith', 'Email: jsmith@example.com', and 'Phone: 555-555-5555'. There are small blue icons next to each detail. In the top right corner, there are two buttons: 'Delete User' (red) and 'Reset Password' (blue). Below the user details, there's a section titled '- Settings'. Under 'Settings', there are three main configuration options: 'Timezone:' with a dropdown menu showing '(GMT-05:00) Eastern Time (US & Canada)'; 'Price Preference:' with a dropdown menu showing 'Combined Sources'; and 'Auto-Refresh:' with 'On' and 'Off' radio buttons (where 'Off' is selected) and a text input field with '300' and the unit 'seconds'. A green 'Save Settings' button is located to the right of these settings. A red box highlights the 'Price Preference' dropdown and points to a callout box. Another red box highlights the 'Save Settings' button. At the bottom, there are links for '+ Station Lists' and '+ Contact Lists'.

Don't forget to save your changes as you make them

Timezone: (GMT-05:00) Eastern Time (US & Canada)

Price Preference: Combined Sources

Auto-Refresh: On Off 300 seconds

Save Settings

Your price preference choices are:

- Combined Sources (default)
- GasBuddy Only
- Credit Card Swipe Only

+ Station Lists

+ Contact Lists

More: User Management

Under “Station Lists,” you can grant access to users with limited roles to a particular list of stations that has been created. (See “Overview: Setting Up Station Lists” on pages 8-10)

The screenshot displays the 'User Manager' interface. At the top, there's a header 'User Manager'. Below it, a user profile is shown with a placeholder image, role 'Standard', name 'John Smith', email 'jsmith@example.com', and phone '555-555-5555'. There are buttons for 'Delete User' and 'Reset Password'. A '+ Settings' link is also visible. Below the settings, there's a section for 'Station Lists'. It includes a table with columns for 'Personal Lists', 'Last Modified', and 'Created'. The table lists two station lists: 'Minnesota Stores' and 'John's Stations'. Each list has '4 stations' and '3 stations' respectively, and both were last modified and created on 'Jan 14, 2015 9:28 AM' and 'Jan 14, 2015 9:29 AM'. There are 'Edit' and 'Delete' buttons for each list. To the right of the table, there's a link 'Create a list for this user' with two buttons: 'Create Station List' and 'Copy Station List'. A red box highlights these two buttons, and a red line points from a text box to them.

You can create new station lists for this user by clicking “Create Station List” or copy this user to an existing station list by clicking “Copy Station List”

Personal Lists	Last Modified	Created
Minnesota Stores 4 stations	Jan 14, 2015 9:28 AM	Jan 14, 2015 9:28 AM
John's Stations 3 stations	Jan 14, 2015 9:29 AM	Jan 14, 2015 9:29 AM

Create a list for this user

- Create Station List
- Copy Station List

More: User Management

Under “Contact Lists,” you can add this user to a list or lists of contacts. (See “More: Contact Lists” on pages 64-65)

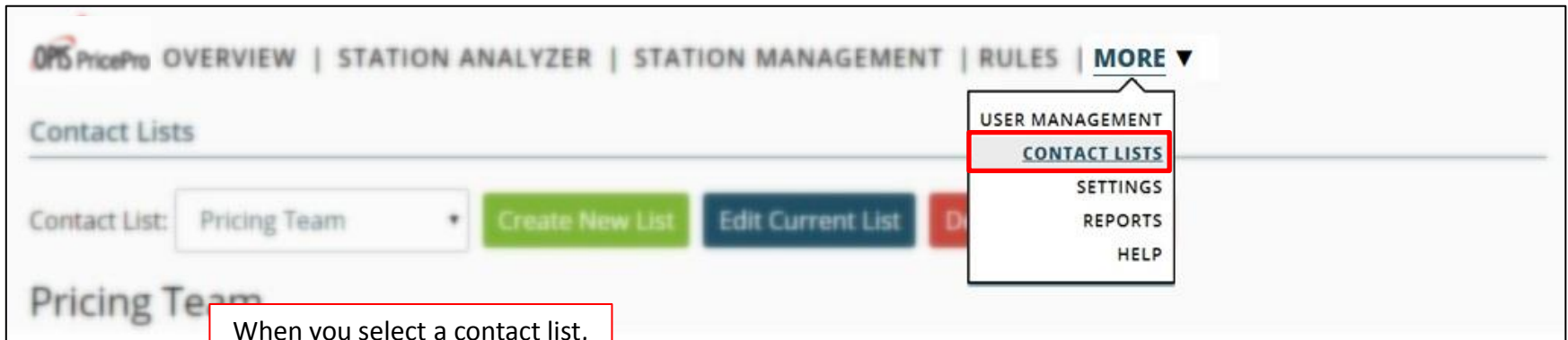
The screenshot shows the 'User Manager' interface. At the top, there's a user profile for John Smith with a placeholder image, role 'Standard', email 'jsmith@example.com', and phone '555-555-5555'. Below this are sections for '+ Settings', '+ Station Lists', and '- Contact Lists'. In the 'Contact Lists' section, there's a 'Member of:' field with 'Managers' and 'Pricing Team' tags. Below that is an 'Add user to:' dropdown menu currently showing 'Select a Contact List'. To the right of this dropdown is a red-bordered text box with the text: 'You can add the user to a pre-made contact list or make a new one'. Two red lines originate from this box: one points to the 'Add user to:' dropdown, and the other points to a green 'Create Contact List' button located at the bottom right of the interface. Below the 'Add user to:' field is a table of 'Personal Lists'.

Personal Lists		Last Modified	Created	
Managers	1 contact	Jan 14, 2015 9:33 AM	Jan 14, 2015 9:33 AM	Edit Delete
Pricing Team	2 contacts	Jan 14, 2015 9:33 AM	Jan 14, 2015 9:33 AM	Edit Delete

At the bottom right, there is a green button labeled 'Create Contact List' with the text 'Create a list for this user' above it.

More: Contact Lists

You can create contact lists for users to better organize who receives which alerts by going to the “Contact Lists” option, under the “More” choice from the navigation bar



When you select a contact list, the people on the chosen list will appear here, with their email, phone number, and PricePro permissions role

Contact Lists

Contact List: Pricing Team ▼ Create New List Edit Current List Delete Current List

Pricing Team

Hit “Create New List” to make a new contact list; a pop-up window will open

This example shows our “Pricing Team” contact list, which has three users on it

Name ▼	Email	Phone #	Role
GB User	amoi@example.com	--	Standard
John Smith	jsmith@example.com	555-555-5555	Standard
Kelsey Lu	KLu@opisnet.com	--	Super Admin

More: Contact Lists

After hitting “Create New List,” a pop-up window will appear for you to fill out about the new contact list you want to create

1. Name your list anything. *In this example, we want a contact list with only users in Minnesota we’ve named it “Minnesota Users”*

2. Choose the people (or group of people) for whom you are making the list. It can be just for you, just for another user, or for a group of users

3. Describe the contact list

4. If you’d like this to be your main default list used, check the box next to “Yes” – otherwise, leave it unchecked

5. Click the “Next” button

Edit Contact List

List Name: Minnesota Users

Create For: Myself

Description: List of contact information for those in Minnesota

Make this the default contact list? ☒ Yes

Cancel Next

Create Contact List

Filter contacts by: All Contacts

GB User (Standard)
amoil@example.com
Ph: --

John Smith (Standard)
jsmith@example.com
Ph: 5555555555

1 contacts currently selected

GB User (Standard)
amoil@example.com
Ph: --

Cancel Back Save List

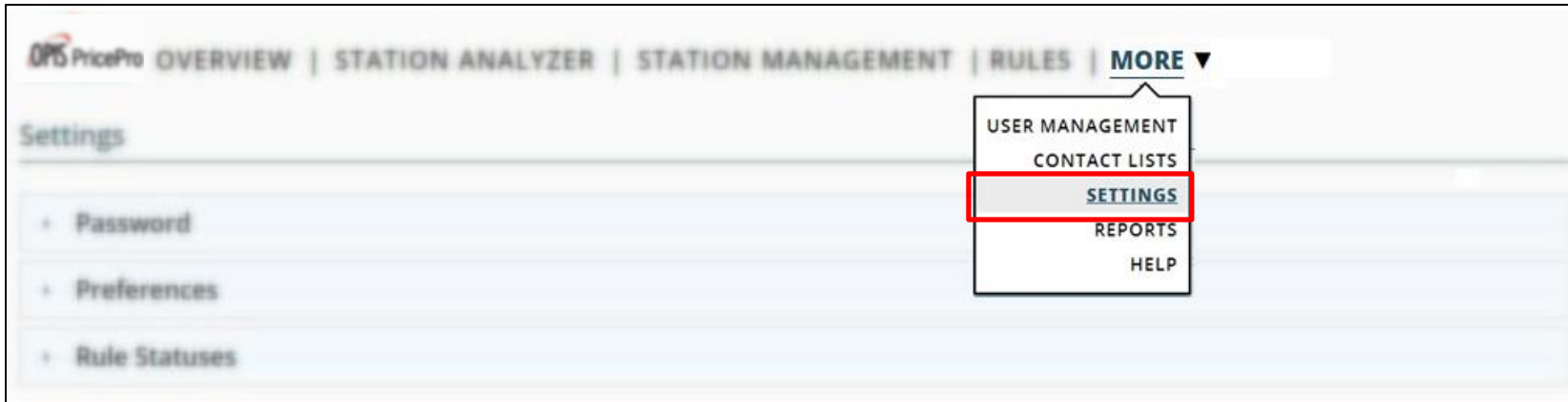
You can filter the contacts you’d like to add by all the contacts you currently have, contacts on an existing list already, by name or email, or by user role

Click on the user or users you’d like to add to the list and it will move to the right

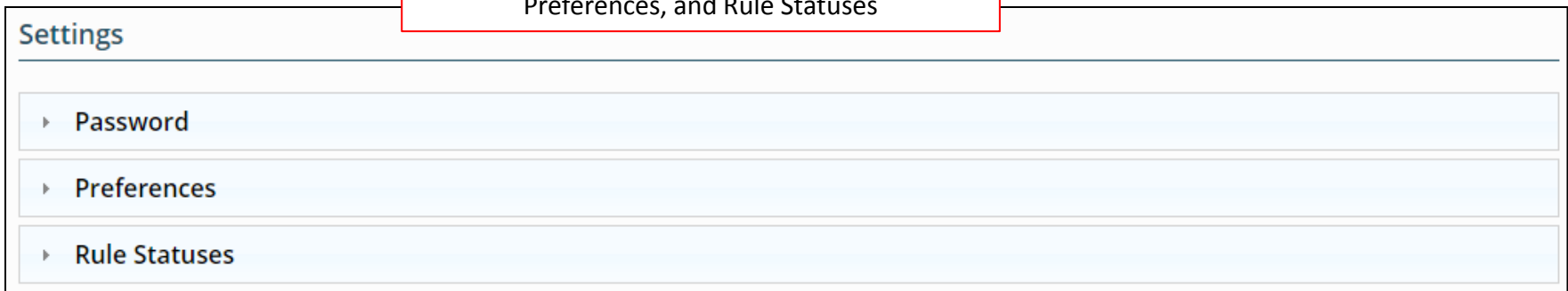
Hit “Save” when you are finished adding all the contacts to the list

More: Settings

To adjust and customize your PricePro settings, go to the “Settings” option, under the “More” choice from the navigation bar



There are three categories available for customization and/or adjustment: Password, Preferences, and Rule Statuses



More: Settings

The top category, **Password**, allows you to change your password for logging into PricePro.

Settings

▼ Password

Current:

.....

New:

Re-type New:

Update Password

▸ Preferences

▸ Severities

Fill-in the appropriate fields with your current password and new desired password, then hit "Update Password."

More: Settings

The middle category, **Preferences**, allows you change and customize a variety of settings, such as your preferred default pricing and fuel types.

The screenshot shows the 'Settings' page with the 'Preferences' section expanded. The settings include:

- Timezone:** (GMT-05:00) Eastern Time (US & Canada)
- Price Preference:** Combined Sources
- Fuel Type:** Regular
- Price Type:** Lowest
- Auto-Refresh:** On/Off toggle, 300 seconds
- Show Corrected Exceptions:** On/Off toggle
- Export My Prices:** On/Off toggle
- Export Delay:** < 1 minute

Callouts provide additional information:

- "Price Preference" options are:**
 - Combined Sources
 - Credit Card Swipe Only
 - GasBuddy Only
- "Fuel Type" options are:**
 - Regular
 - Midgrade
 - Premium
 - Diesel
- "Price Type" options are:**
 - Cash
 - Standard
 - Lowest
- "Export Delay"** allows the option of delaying price change exports to GasBuddy up to 3 hours
- Auto-Refresh:** If "Auto-Refresh" is set to "On," the Overview page will automatically refresh its station content (statuses, prices, etc.) at the specified time interval.
- Show Corrected Exceptions:**
 - If "Show Corrected Exceptions" is set to "On," rule exceptions are displayed until they are dismissed or the refresh status time period specified by the rule has passed.
 - If this setting is "Off," rule exceptions will disappear as soon as competitors no longer meet the rule.

Save Preferences

More: Settings

The bottom category, **Rule Statuses**, allows you to customize the severity rankings for your rules and alerts, as well as show how the level appears on PricePro

Settings

► Password

► Preferences

▼ **Rule Statuses**

A higher rank number is more severe

1		Low	Edit	Delete
2		Medium		
3		High		

You can easily change the order of the levels by clicking and dragging, as well as edit or delete the existing default levels

You can also add another severity level by hitting "Create" – a pop-up window will appear

[Save Order](#) [Create](#)

Choose the icon for the level:

-  Green Circle
-  Orange Triangle
-  Red Square
-  Yellow Diamond
-  Blue Hex
-  Blue Square

Name your rule status. For example: *Low, Medium, High*

Create Rule Status

Name:

Icon:

[Cancel](#) [Save](#)

When you're finished, click "Save"

More: Reports

Reports show a log of the changes made to lists and rules for a chosen period of time, by selecting “Reports” under the “More” option



1. Choose the date range you'd like to view

2. Choose the type of history change log you want to view. *In this example, we have chosen the “Competitor List” Reports are also available for “Rule”, “Station List”, and “Price Updates”*

3. Choose from the options provided. *In this example, we want to view the history of changes for competitors of “American Oil #1” from the “2 Mile Competitors” competitor list*

3. Hit “Select”

A screenshot of the 'Select a Report' dialog box. It contains four main input fields: 'Date Range' (Dec 15, 2014 - Jan 14, 2015), 'History for' (Competitor List), 'Competitors for' (#1 American Oil (Brooklyn Park) 3100 Brookdale Dr & Xerxes Ave N), and 'Competitor List' (2 Mile Competitors). At the bottom right, there are two buttons: 'Cancel' (red) and 'Select' (green). Red lines connect the numbered instructions on the left to the corresponding fields in the dialog box.

More: Reports

The report will then show you all of the changes made to your selection within the time period you chose

Reports can be exported to
.CSV files

In this example, we can see that three competitors were removed on January 14th, 2015 at 10:17 AM by the user Klu@opisnet.com

Reports

Competitor List: 2 Mile Competitors ▼

Change Report

Download

Changes to "2 Mile Competitors" from Dec 15, 2014 to Jan 14, 2015

Date	User	Changes
▼ Jan 14, 2015 10:17 AM	KLu@opisnet.com	competitors removed
Competitors Marathon @ 1505 69th Ave N & Humboldt Ave N, Brooklyn Center, MN Shell @ 8517 Zane Ave N & 85th Ave N, Brooklyn Park, MN Two Rivers @ 6840 Humboldt Ave N & 69th Ave N, Brooklyn Center, MN		
► Jan 12, 2015 12:33 PM	KLu@opisnet.com	CREATED

More: Reports

Price Updates Reports show a log of the changes made to station prices and whether or not those prices have been exported to GasBuddy

Select a Report

Date Range: Dec 24, 2014 - Jan 15, 2015

History for: Price Updates

☐ Limit to Price Exports

Cancel Select

Check the 'Limit to Price Exports' option if you only want to see which prices have been exported to GasBuddy

OPIS PricePro OVERVIEW | STATION ANALYZER |

Dev Reports

Change Report Download

Price exports from Dec 15, 2014 to Jan 14, 2015

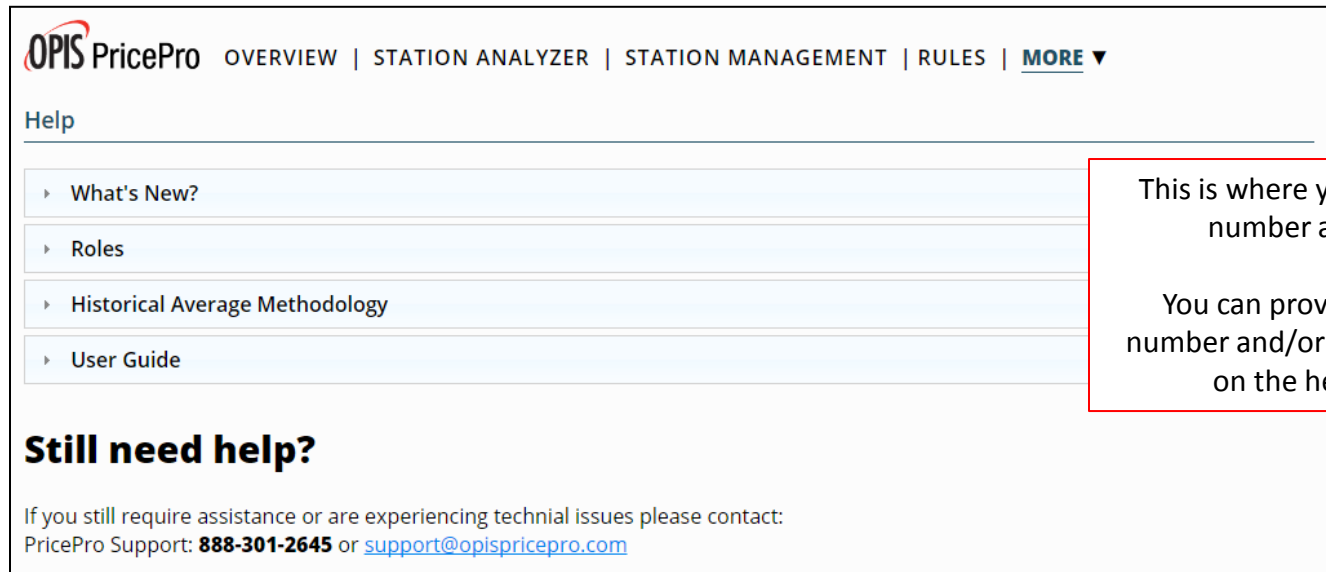
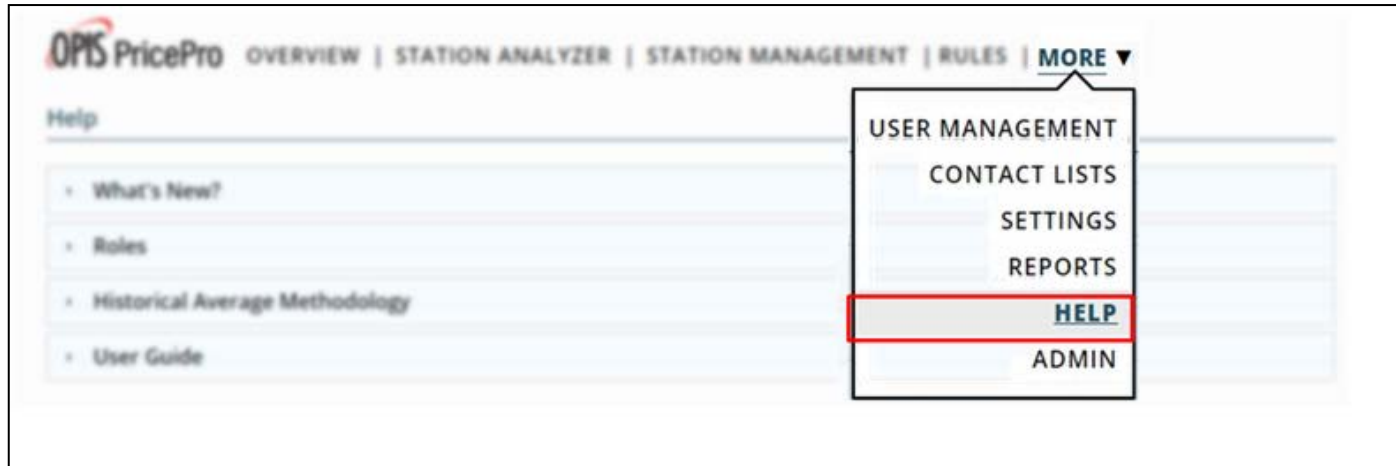
Export	Submitted	User	Station	Fuel Types	Statuses															
▶ Not Exported	Jan 15, 2015 2:10 PM	KLu@opisnet.com	American Oil #3 7525 Brooklyn Blvd ...	Multiple																
▼ Jan 15, 2015 5:10 PM	Jan 15, 2015 2:10 PM	KLu@opisnet.com	American Oil #2 6335 Brooklyn Blvd ...	Multiple	Upcoming															
<table><tr><th>Fuel Type</th><th>Price</th><th>Status</th></tr><tr><td>Regular</td><td>\$2.09⁹</td><td>Upcoming Cancel</td></tr><tr><td>Midgrade</td><td>\$2.19⁹</td><td>Upcoming Cancel</td></tr><tr><td>Premium</td><td>\$2.29⁹</td><td>Upcoming Cancel</td></tr><tr><td>Diesel</td><td>\$2.99⁹</td><td>Upcoming Cancel</td></tr></table>						Fuel Type	Price	Status	Regular	\$2.09 ⁹	Upcoming Cancel	Midgrade	\$2.19 ⁹	Upcoming Cancel	Premium	\$2.29 ⁹	Upcoming Cancel	Diesel	\$2.99 ⁹	Upcoming Cancel
Fuel Type	Price	Status																		
Regular	\$2.09 ⁹	Upcoming Cancel																		
Midgrade	\$2.19 ⁹	Upcoming Cancel																		
Premium	\$2.29 ⁹	Upcoming Cancel																		
Diesel	\$2.99 ⁹	Upcoming Cancel																		
▶ Jan 15, 2015 2:10 PM	Jan 15, 2015 2:10 PM	KLu@opisnet.com	American Oil #1 45 Brookdale Dr & 7...	Multiple	Completed															

In this example, we can see that prices have been updated and exported to GasBuddy for American Oil #1 on January 15th 2015 at 2:10 PM as well as for for American Oil #2 on January 15th at 2:10 PM by the user KLu@opisnet.com

Prices were updated but not exported to GasBuddy for American Oil #3 on January 15th, 2015 at 2:10 PM by the user KLu@opisnet.com

More: Help

You can see what the latest updates to PricePro have been, edit roles of certain types of users, see our methodology, and find the help desk number by selecting the “Help” option from the “More” menu



This is where you'll find the Help Desk number and support email.

You can provide your own support number and/or email address to display on the help screen instead

More: Help

By clicking on “What’s New?” you’ll be able to see all of the latest updates and changes made to PricePro

Help

▼ What's New?

Jan 8, 2015 Release

- Dismissing Exceptions
 - You can now dismiss multiple exceptions at a time on the Analyzer and Overview pages. Power user tip: you can shift + click to select groups of exceptions for a station.
- Rules
 - Rules now have an option to be triggered by a certain percentage of your competitors in step 2. Rather than saying 5 of my competitors, you could say 25% of my competitors.
- Reports Page
 - The Price Exports report on the Reports page is now able to show any price updates submitted via PricePro, even if not exported to GasBuddy
- Driving distance should now be available for all station pairs (with the exception of those where you’d have to take a ferry, fly, etc.)

Dec 11, 2014 Release

- Reports Page Exports
 - All reports on the Reports page can now be exported to .CSV files. After you select the report, just click the download button at the top.
- Custom Rules
 - Driving distance is now available as a distance type in rules. Driving distance may not be available for all stations yet (we’re in the midst of making some improvements to how we calculate this information) but where it’s not available straight distance will be substituted. The naming step of custom rules has been moved from step 1 to step 7. Now you don’t have to name the rule before you’ve defined it.
- Credit Card Swipe Prices
 - We’ve implemented some new validation for our credit card swipe feed that should help with locations that were occasionally seeing discounted (loyalty program or otherwise) pricing come through.

More: Help

Under “Roles,” you can manage all of the various user permissions for each different type of user role

Help

▸ What's New?

▼ Roles

A role defines the types of content that a user can see as well as the kind of actions that a user can take. The available roles and the permissions that they provide are:

Role

Select a Role
Super Admin
Management
Standard
View Only
Contact Only

Permissions

Users

- ☒ View your own user info
- ☒ Modify your own user info
- ☐ Delete your own account
- ☒ View info of users in your organization
- ☒ Modify the info of other users in your organization
- ☒ Add or remove other users in your organization
- ☒ Impersonate another user in your organization

Station Lists

- ☒ View station lists that you own (private)
- ☒ Modify station lists that you own (private)
- ☒ Create/delete station lists that you own (private)

NOTE: No one can delete accounts

Choose from the drop-down menu which role you want to edit permissions

Depending on your user role, you'll be able to choose which permissions each role can see by checking or unchecking the boxes here

More: Help

By clicking on “Historical Average Methodology”, you’ll be able to see detailed information on the OPIS data methodology that is used within PricePro

Help

▸ What's New?

▸ Roles

▼ Historical Average Methodology

For more detailed information on OPIS data collection and methodologies take a look at the [OPIS Retail Fuel Methodology](#). Please note: terms like "mean" and "median" are used below to describe certain data types. These terms describe different methods of calculating averages that best represent the market. Our definitions are as follows:

- Mean: Adding all values in a series together and dividing by the total number of values.
- Median: The midpoint of a series of values taken in chronological order. If a series has an even number of values and there is no true midpoint, we will take the mean of the two center-most values in the series.

Individual Station Data (Daily)

Daily station data is created by giving one weight to each validated price data point received for a station throughout the day. A day is defined in that station's local timezone.

- Average Retail Price - The median of all reported prices
- Lowest Price Reported - The lowest price reported during the day

More: Help

Under “User Guide,” you can download the Price Pro user guide for in depth explanations and how to instructions to get the most out of PricePro

Help

- What's New?
- Roles
- Historical Average Methodology
- ▼ User Guide

The User Guide provides a step-by-step detailed explanation of how to get the most out of PricePro.

[Download your User Guide](#)

Click here to
download the user
guide in a pdf
format

Impersonation of Other Users and Global Search

As a super admin, you can choose to “impersonate” any other user with a different level role to see their access to the PricePro subscription, as well as perform actions as that person

At the top of the page, you'll see your user email address. Click on it bring up a pull-down menu

The global search bar allows you to quickly search for stations, rules, station lists, users, etc as well as navigate to different pages in Price Pro

Choose the role you'd like to impersonate by choosing a user email address that is associated with that role. *In this example, we want to impersonate a "Standard" user, so we have chosen the Standard user jsmith@example.com*

For More Help:

If you're still having trouble, have questions, or need more assistance, please contact:

- **Customer Support**
 - Phone: 612-875-2766
 - Email: support@opispricepro.com
- **Brian Norris**
 - Phone: 301-287-2413
 - Email: bnorris@opisnet.com
- **Kelsey Lu**
 - Phone: 301-287-2421
 - Email: klu@opisnet.com
- **Danielle Levine**
 - Phone: 301-287-2014
 - Email: dlevine@opisnet.com

